

Town of Spring Lake
Regular Meeting of the Board of Aldermen
Municipal Building
300 Ruth Street
Spring Lake, NC 28390

January 11, 2016

MINUTES

7:05 p.m.

The Spring Lake Board of Aldermen held a regular scheduled meeting in the Grady Howard Conference Room of the Spring Lake Municipal Building with Mayor Chris Rey presiding.

Board Members Present: Mayor Pro Tem Larry Dobbins
Alderman James Christian
Alderwoman Densie Lucas
Alderman James O'Garra
Alderwoman Fredricka Sutherland

Others Present:

Tad Davis, Town Manager	Tony Buzzard, Town Attorney
Byron Blumenfeld, Director of Water Resources	JC Combs, Assistant Recreation Director
John Kleinert, Director of Streets, Grounds and Sanitation	Rosa Henegan, Human Resources Officer
Troy McDuffie, Chief of Police	T.J. McLamb, Fire Chief
Doris Snider, Senior Center Director	Claiburn Watson, Finance Director
Rhonda Webb, Town Clerk	

2. Invocation

Alderwoman Lucas gave a non-sectarian invocation.

3. Pledge of Allegiance

Mayor Rey led the meeting in the pledge of allegiance.

4. Additions or Deletions to Agenda

There were no additions or deletions to the agenda.

5. Approval of Agenda

The Board approved the agenda.

Action: The Board approved a motion to approve the agenda.

Motion by: Alderman Christian

Second by: Alderman O'Garra

Vote: Unanimous

(A copy of the agenda is hereby incorporated by reference and made a part of these minutes – see attachment one.)

6. Approval of Consent Items

The Board approved the consent items:

- a. Minutes of the November 23, 2015 Regular Meeting
- b. Minutes of the December 14, 2015 Special Meeting
- c. Resolution (2016) 1, Bank Signature Card
- d. Budget Amendment 2016.8, Police Department Insurance Proceeds
- e. Budget Amendment 2016.9, Senior Center Donation

Action: The Board approved a motion to approve the consent items: Minutes for November 23, 2015 Regular Meeting, Minutes for December 14, 2015 Special Meeting, Resolution (2016) 1 Bank Signature Card, Budget Amendment 2016.8 Police Department Insurance Proceeds and Budget Amendment 2016.9 Senior Center Donation.

Motion by: Alderwoman Sutherland

Second by: Alderman Christian

Vote: Unanimous

(A copy of Resolution (2016) 1, Budget Amendment 2016.8 and Budget Amendment 2016.9 is hereby incorporated by reference and made a part of these minutes – see attachment two through four.)

7. Public Forum

Sgt. McCormick, Spring Lake Police Department, spoke about the Special Olympics of North Carolina. He asked that those interested in donating to the Special Olympics please route their donation through the Spring Lake Police Department. Last year we were 31 out of 149 police departments participating in fund raising for the Special Olympics and we hope to beat that record this year. He stated they hope to sponsor a Polar Plunge and Car Show as well as sell hats and shirts.

8. Presentation

a. Holiday Yard of the Month

Mayor Rey presented certificates to the Yard of the Month recipients who were in attendance. The following people won the award for the Holiday Decorated Yard of the Month for December:

O'Reilly Auto Parts, 1103 N. Bragg Boulevard
Damon and Rashida Daniels, 516 Samuel Drive
Angelo and Carolyn Harris, 105 Kristin Avenue
Alexander and Jacqueline Quiroz, 124 Maranatha Circle

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment five.)

b. Recognition, Johnny Scott

Mayor Rey and Mr. Davis presented Mr. Scott with a plaque of appreciation for his service to the Town of Spring Lake between 2009 and 2015.

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment six.)

c. Recognition, Lillian Black Elementary Students

Mayor Rey and Mr. Davis presented the Lillian Black Elementary School Student Council with a certificate of appreciation for their service to the Spring Lake senior citizens by serving them at their Christmas luncheon and setting a tremendous example for others to emulate.

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment seven.)

d. Recognition, Paul Stephens

Mayor Rey and Mr. Davis presented Mr. Stephens with a certificate of appreciation for the work that he did in leading a food drive and showing care and compassion for those most in need in our community.

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment eight.)

e. Recognition, Spring Lake Kiwanis

Mayor Rey and Mr. Davis presented the Spring Lake Kiwanis Club with a certificate of appreciation for their contributions to the youth of Spring Lake during the 2015 Christmas season and throughout the year.

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment nine.)

f. Recognition, Employee of the Quarter

Mayor Rey, Mr. Davis and Ms. Henegan presented certificates to the employees who were named Employee of the Quarter for the Fourth Quarter. They were:

Shirlena White – Administration
Derek Redmon – Fire
Kenneth Spann – Police
Chad Matthews – Operations
Trashawn Ervin – Program

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment ten.)

g. Sales Tax Update

Mr. Watson provided the Board with an update on the current options for sales tax distribution and the proposed options being considered by Cumberland County. He stated the current agreement expires in June of this year and if an agreement is not made it will potentially impact services such as libraries, education, animal control and veterans services. It could also cause a 3-cent County tax increase. Currently the sales tax is distributed based per capita. Should the County decide to change the distribution method to Ad Valorem it would negatively impact the municipalities in the County. He advised the County has complete control of how the sales tax will be distributed. Mr. Davis advised several discussions with County leaders as well as with Fayetteville leaders have occurred but no concrete solutions have been determined to date. He stated if we reach an agreement based on per capita the budget will stay approximately the same. If the County decides to use the Ad Valorem method the Town of Spring Lake would lose \$492,435. He shared options the Board could consider should we have to make up the loss. Mayor Rey shared his frustrations with leaders not coming together to find a common solution. He expressed concern with some of the smaller municipalities having to close their charter and ceasing to exist. The best option proposed is for the County to keep 50% of the Fort Bragg sales tax and give Fayetteville and Spring Lake a portion of what they have been taking with all other municipalities being held harmless. Currently we have a stalemate between the County and Fayetteville. He requested the Board members reach out to the County Commissioners and try to encourage them to at least sit down and meet and discuss a possible solution. There is a Cumberland County Board of Commissioners meeting on January 19, 2016 at 6:30 p.m. and Mayor Rey encouraged the Board members to attend.

(A copy of the agenda memo and PowerPoint Presentation is hereby incorporated by reference and made a part of these minutes – see attachment eleven.)

h. Manager's Update

Mr. Davis reported the following:

- Mr. Davis and Chief McDuffie introduced three new police officers in the Police Department. Jerel Mcgeachy, Milton DeLeon and Joshua Vernon
- Mr. Davis and Chief McLamb introduced two new firefighters in the Fire Department: Derrick Redmon and Stephen Gore
- Mr. Davis reminded everyone that the Spring Lake Ministerial Alliance together with the Town of Spring Lake will host a Martin Luther King Jr. Breakfast on Friday, January 15, 2016 at 9 a.m. and everyone is invited.

9. New Business

a. Case 15-131: Consideration of the James A. & Ki Nam Johnson Property; Request for a Zero Lot Line Subdivision Review; Spring Lake Subdivision Ordinance; Zoned: CB (MSOD); Total Acreage: 0.49 +/-; Located at 108 & 112 S. Main Street and 103 Priddy Street

Ms. Melton presented Case 15-131 to approve a zero lot line subdivision with conditions stated by the County Planning Board.

Action: The Board approved a motion to approve Case 15-131 subject to the draft Ordinance related conditions.

Motion by: Alderman Christian

Second by: Alderman O'Garra

Vote: Unanimous

(A copy of the agenda memo and Cumberland County Planning & Inspections Department Action Memorandum and Site Profile is hereby incorporated by reference and made a part of these minutes – see attachment twelve.)

b. Appointment, Board of Adjustment

Ms. Webb requested the Board to approve the reappointment of Ms. Mary Thomas to the Spring Lake Board of Adjustment for a three year term to end January 31, 2019.

Action: The Board approved a motion to approve the reappointment of Mary Thomas to the Spring Lake Board of Adjustment for a three-year term expiring January 31, 2019.

Motion by: Alderman O'Garra

Second by: Alderwoman Sutherland

Vote: Unanimous

(A copy of the agenda memo, background sheet and application for appointment from Ms. Thomas is hereby incorporated by reference and made a part of these minutes – see attachment thirteen.)

c. Appointment, Minimum Housing Appeals Board

Ms. Webb requested the Board to approve the reappointment of Robert Lucas and John Miner to the Spring Lake Minimum Housing Appeals Board for a three year term to end January 31, 2019.

Action: The Board approved a motion to approve the reappointment of Robert Lucas and John Miner to the Spring Lake Minimum Housing Appeals Board for a three-year term expiring January 31, 2019.

Motion by: Alderwoman Sutherland

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda memo and application for appointment from Robert Lucas and John Miner is hereby incorporated by reference and made a part of these minutes – see attachment fourteen.)

d. Appointment, Military and Veterans Affairs Advisory Committee

Mr. Davis requested the Board approve appointing Mark Erskine and Eric Nilsen to the Spring Lake Military and Veterans Affairs Advisory Committee for a three year term to end January 31, 2019.

Action: The Board approved a motion to appoint Mark Erskine and Eric Nilsen to the Spring Lake Military and Veterans Advisory Committee for a three-year term expiring January 31, 2019.

Motion by: Alderman Christian

Second by: Alderwoman Lucas

Vote: Unanimous

(A copy of the agenda memo and application from Mark Erskine and Eric Nilsen is hereby incorporated by reference and made a part of these minutes – see attachment fifteen.)

e. Resolution (2016) 2, Awarding Fire Department Equipment Bid

Chief McLamb requested the Board approve Resolution (2016) 2 to award the bid for the self-contained breathing apparatus equipment to Newton's Fire and Safety. He advised Newton's is a sole source for this equipment and going through the bidding process was not mandated but he wanted to go through the process to gain the experience. There was a discussion about the Assistance to Firefighters grant amount and Chief McLamb explained the grant was for \$223,600 which includes the 5% match of \$10,647. Alderwoman Sutherland requested clarification about the grant amount and what the Fire Department will do with the difference. Chief McLamb stated once the \$10,647 match is paid by the Town the Fire Department will actually receive \$212,643. He also stated the grant and match will cover the cost of the equipment with funds left which he intends to use for the purchase of a compressed air system. He advised they plan to surplus and sell the current air packs to help recoup some of the \$10,647 match. Alderwoman Sutherland thanked the Fire Department for the work that they do.

Action: The Board approved a motion to approve Resolution (2016) 2.

Motion by: Alderman Christian

Second by: Alderwoman Lucas

Vote: Unanimous

(A copy of the agenda memo, bid ad and bid spec sheet, memo approving AFG grant, grant approval letter and Resolution (2016) 2 is hereby incorporated by reference and made a part of these minutes – see attachment sixteen.)

f. Firefighters Assistance Grant Application

Chief McLamb advised the 2015 Firefighters Grant application is open and he requested to apply for the \$56,000 grant which will be awarded in next year's budget.

Action: The Board approved a motion to approve the 2015 AFG Grant.

Motion by: Alderwoman Sutherland

Second by: Alderman O'Garra

Vote: Unanimous

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment seventeen.)

g. Appointment, Fireman's Relief Fund Board

Chief McLamb requested the Board appointment someone to serve the rest of Mr. Higgins term on the Fireman's Relief Fund Board. Alderwoman Lucas volunteered to serve and the Board appointed her to serve.

Action: The Board approved a motion to appoint Alderwoman Lucas to the Fireman's Relief Fund Board.

Motion by: Alderman Christian

Second by: Alderman O'Garra

Vote: Unanimous

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment eighteen.)

h. Budget Amendment 2016.10, Revenue Collections

Mr. Watson presented Budget Amendment 2016.10 for \$15,000 to purchase 105 touch water meters and water meter lids (boxes). He stated the Revenue Collections budget is slightly ahead in bringing in revenues this year and proposed to

use the funds to purchase the meters and meter boxes. The cost for all meters and meter boxes is estimated to be \$14,700.

Action: The Board approved a motion to approve Budget Amendment 2016.10.

Motion by: Alderman O'Garra

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda memo and Budget Amendment 2016.10 is hereby incorporated by reference and made a part of these minutes – see attachment nineteen.)

i. Ordinance Amendment (2016) 1, Amending Rate and Fee Schedule

Mr. Watson presented Ordinance Amendment (2016) 1 to amend the Rate and Fee Schedule. He stated the schedule that was approved in July was actually an old schedule and this amendment is a housekeeping measure to correct mistakes that were previously corrected and approved by the Board but because they used an old version we must have the Board approve a correct version again. Chief McLamb also advised that previously presented rate changes for the Fire Department was inadvertently left out of the approved version and he wanted to make sure the proper rates for the Fire Department was incorporated into the approved Rate and Fee Schedule.

Action: The Board approved a motion to approve Ordinance (2016) 1.

Motion by: Mayor Pro Tem Dobbins

Second by: Alderman O'Garra

Vote: Unanimous

(A copy of the agenda memo, Proposed Rate and Fee Schedule and Ordinance (2016) 1 is hereby incorporated by reference and made a part of these minutes – see attachment twenty.)

10. Adjournment.

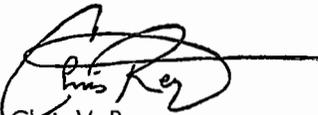
Action: There being no further business to come before the Board, the meeting was adjourned at 8:32 p.m.

Motion: Alderman Christian

Second by: Mayor Pro Tem Dobbins

Vote: Unanimous

ATTEST:


Chris V. Rey
Mayor




Rhonda D. Webb, MMC, NCCMC
Town Clerk