

Town of Spring Lake  
Board of Aldermen Special Meeting  
Municipal Building  
300 Ruth Street  
Spring Lake, NC 28390

February 1, 2016

**MINUTES**

10:10 a.m.

The Spring Lake Board of Aldermen held a special meeting in the Grady Howard Conference Room of the Municipal Complex with Mayor Chris V. Rey presiding.

**Board Members Present:** Mayor Pro Tem Larry Dobbins  
Alderwoman Densie Lucas  
Alderman James O'Garra  
Alderwoman Fredricka Sutherland

Alderman James Christian and Alderwoman Fredricka Sutherland were absent.

**Others Present:**

Tad Davis, Town Manager	Tony Buzzard, Town Attorney
Byron Blumenfeld, Water Resource Manager	Rosa Henegan, Human Resource Officer
John Kleinert, Director of Streets, Grounds and Sanitation	T.J. McLamb, Fire Chief
Doris Snider, Senior Center Director	Billy Tharpe, Police Captain
Rhonda Webb, Town Clerk	

**Call Meeting to Order**

Mayor Rey called the meeting to order.

(A copy of the special meeting notice is hereby incorporated by reference and made a part of these minutes – see attachment one.)

**a. Budget Development Overview**

Mayor Rey opened the meeting with an explanation of what to anticipate from this meeting and stated this meeting is a broad overview. He advised we will hold future meetings that will allow Board Members to offer their specific initiatives they want included in the upcoming budget.

**b. Spring Lake Vision**

Mr. Davis gave an overview of the Town's mission and structure. Mayor Pro Tem Dobbins requested that we take the current mission statement and condense it down to two statements. The overview included challenges facing the Town; our vision; the Town's structure to include Town Government, Economic Growth/Business Development and Government; our destination (developing what we want where we live, work, play and worship) and collaboration with other entities to make it all work together. Alderwoman Lucas wants us to see what resources we can tap into that will save our resources for other things. Mayor Pro Tem Dobbins wants to focus on housing and health. The consensus was to add worship to the Destination page of the vision document.

**c. Current/Emerging Project Costs**

Mr. Watson provided the Board with a document showing the current and emerging projects and their estimated costs. He and Mr. Davis reviewed each one along with their long term payment liability for the Town. The Parker Street and bridge fence projects listed are only listed for consideration and will require Board action to proceed.

**d. Existing Debt Review**

Mr. Watson provided the Board with a list of existing debt for the General Fund and Water/Sewer Fund that extends for the next ten years. Some of the items on the list will require longer than ten years to pay off but for today's purposes, the next ten years are shown. There will be new items added such as police vehicles and a clam shell truck once we receive the financing for these items. The clam shell truck is in the Sanitation Fund. This document is a snapshot and could change as items are purchased that require financing or multiple year payments. Mr. Watson advised that he is looking at three items which were financed by USDA that may be able to be refinanced at a lower rate which would save us money. The USDA will not refinance their own debt but he may be able to find another agency/financial institution that could save us money. If this is something that is feasible, it will be brought back to the Board for approval.

**e. Revenue Projections**

Mr. Watson offered the Board projected revenues and expenditures for each Fund beginning with Fiscal Year 2013-2014. The discussion also involved a 4.72% rate increase from PWC for the upcoming Fiscal Year which also included Mr. Davis and Mr. Blumenfeld explaining how we purchase water from both PWC and Harnett County. We want to balance this to make sure we get the best rate for our citizens. Mr. Davis stated staff will have to assess the 4.72% PWC rate increase and provide a recommendation on a possible rate increase within the Town or other mechanisms to offset the PWC rate increase.

**f. Economic Development**

Mr. Davis provided the Board with an overview of services for which we contract with the Chamber. In October 2015 the Board approved giving the Chamber \$35,000 upon a written contract being approved. The Chamber has had a draft contract for several months but they were not willing to agree to the terms spelled out in the agreement. Mr. Davis wanted the Board to provide input on how to proceed. Mayor Rey stated we don't want to put our hands in it to the point of it being so cumbersome that they can't get anything done. We want to show the citizens that we are putting resources into economic development. He suggested that we move forward with this initiative. The Board has to be comfortable with what the Chamber will use the money for and it will most likely go toward salaries. The Board's consensus was to bring the contract back at the next regular meeting for approval.

**g. Proposed Calendar, 2016-2017 Budget Development**

Mr. Davis proposed two more budget meetings with the option of a third if necessary. He would like to bring the final budget to the Board at the last meeting in May.

**Adjournment**

**Action:** There being no further business to come before the Board, the meeting was adjourned at 12:14 p.m.

**Motion:** Alderwoman Lucas

**Second by:** Alderman O'Garra

**Vote:** Unanimous



*Rhonda D. Webb*  
Rhonda D. Webb, MMC  
Town Clerk

ATTEST:

*Chris V. Rey*  
Chris V. Rey  
Mayor