

Town of Spring Lake
Regular Meeting of the Board of Aldermen
Municipal Building
300 Ruth Street
Spring Lake, NC 28390

November 23, 2015

MINUTES

7:05 p.m.

The Spring Lake Board of Aldermen held a regular scheduled meeting in the Grady Howard Conference Room of the Spring Lake Municipal Building with Mayor Pro Tem O'Garra presiding.

Board Members Present: Alderman James Christian
Alderwoman Densie Lucas
Alderwoman Fredricka Sutherland

Mayor Chris Rey was absent.

Others Present:

Tad Davis, Town Manager	Tony Buzzard, Town Attorney
Byron Blumenfeld, Director of Water Resources	John Kleinert, Director of Streets, Grounds and Sanitation
Rosa Henegan, Human Resources Officer	Paul Hoover, Director of Public Works
Troy McDuffie, Chief of Police	Claiburn Watson, Finance Director
Doris Snider, Senior Center Director	Jason Williams, Assistant Fire Chief
Rhonda Webb, Town Clerk	

2. Invocation

Alderwoman Sutherland gave a non-sectarian invocation.

3. Pledge of Allegiance

Mayor Pro Tem O'Garra led the meeting in the pledge of allegiance.

4. Additions or Deletions to Agenda

The Board added a Budget Amendment to the agenda as item 10i.

Action: The Board approved a motion to add a Budget Amendment the agenda as item 10i.

Motion by: Alderwoman Sutherland

Second by: Alderwoman Lucas

Vote: Unanimous

5. Approval of Agenda

The Board approved the amended agenda.

Action: The Board approved a motion to approve the amended agenda.

Motion by: Alderman Christian

Second by: Alderwoman Sutherland

Vote: Unanimous

(A copy of the agenda is hereby incorporated by reference and made a part of these minutes – see attachment one.)

6. Approval of Consent Items

The Board approved the consent items:

- a. Minutes of the November 9, 2015 Regular Meeting

Action: The Board approved a motion to approve the consent items: Minutes for November 9, 2015 Regular Meeting.

Motion by: Alderwoman Sutherland

Second by: Alderman Christian

Vote: Unanimous

7. Public Forum

Craig Hardy, 52 Monarch Court, Cameron, NC and the President of the Spring Lake Chapter of Rolling Thunder, announced a "Wreaths Across America" initiative for the Sandhills Veterans Cemetery and invited everyone to participate on December 12, 2015 at noon to lay wreaths.

8. Public Hearing

a. Case 15-116: Consideration of the Koala Daycare Centers Inc.; Request for an Alternate Yard Setback of 19.46 Feet Along Duncan Road and a C(P) Site Plan & Zero Lot Line Subdivision Review; Spring Lake Zoning Ordinance; Zoned: C(P); Total Acreage: 2.60 +/-; Located at 108 McKenzie Road

Patti Speicher, Jaimie Melton and Paul Hoover were all sworn in. Ms. Jaimie Melton announced the property under consideration is Koala Daycare located at 108 McKenzie Road. She stated Koala Daycare is requesting an alternate yard setback of 19.46 feet along Duncan Road. The original site map did not show a setback at the time the Town approved it. The building that was constructed is not consistent with the original site plan. Mayor Pro Tem O'Garra opened the Public Hearing. No one spoke for or against Case 15-116.

Action: The Board approved a motion to close the public hearing.

Motion by: Alderwoman Lucas

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment two.)

9. Presentation

a. Manager's Update

Mr. Davis reported the following:

- We had the largest group of participants for a litter sweep at the Fall Litter Sweep/America Recycles Day event. We collected 2 tons of debris. This was a very successful event.
- He had an animal control meeting this week with Cumberland County. They discussed where we go from here and the need to work on licensing of our pets and making sure they have their rabies shots. We anticipate an event in the spring to help citizens get their pets vaccinated at a reduced cost and licensed free of charge.
- We are revising and updating our inclement weather and snow removal plan making sure to address the highest priority streets while taking into account the delivery of meals to our seniors.
- Reminder: Christmas Tree Lighting Ceremony, December 1, 2015 at 6 p.m.

Alderwoman Sutherland asked the Manager to inquire about senior's services for pet licensing.

10. New Business

a. Case 15-116: Consideration of the Koala Daycare Centers Inc.; Request for an Alternate Yard Setback of 19.46 Feet Along Duncan Road and a C(P) Site Plan & Zero Lot Line Subdivision Review; Spring Lake Zoning Ordinance; Zoned: C(P); Total Acreage: 2.60 +/-; Located at 108 McKenzie Road

Ms. Melton presented Case 15-116 to approve an alternate yard setback of 19.46 feet along Duncan Road. Ms. Speicher stated the County recommends approval subject to ordinance related conditions in the packet. She also advised there are two parts to this case: one is the setback and the other is the zero lot line approval. Alderwoman Sutherland

inquired why the setback was not considered in 1995 but no one in attendance could answer why the setback was missed in 1995. Ms. Melton advised this is being addressed now because the owners are requesting a zero lot line and a change of use which requires the Board's approval and the Board must approve the missed setback at this time. It was clarified that the church is not the problem it was discovered that the daycare structure was not built according to the site plan.

Action: The Board approved a motion to approve the request because the structures were approved by a prior board in 1995, permitted and constructed without complying with the setback requirements and find that because the structures are currently existing, it would cause an unnecessary hardship to strictly apply the current ordinance standards; further finding the current yard setbacks are logical and sufficient to afford public safety and are consistent with the spirit, purpose, and intent of the ordinance.

Motion by: Alderman Christian

Second by: Alderwoman Lucas

Vote: Unanimous

Action: The Board approved a motion to approve the Zero Lot Line and Site Plan approval subject to ordinance related conditions as outlined in the packet.

Motion by: Alderwoman Lucas

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda memo and Cumberland County Planning & Inspections Department Action Memorandum and Site Profile is hereby incorporated by reference and made a part of these minutes – see attachment three.)

b. Board to Consider Meeting Schedule for December 28, 2015

Mayor Pro Tem O'Garra asked the Board to consider cancelling the December 28, 2015 meeting.

Action: The Board approved a motion to cancel the December 28, 2015 meeting.

Motion by: Alderwoman Sutherland

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment four.)

c. Resolution (2015) 17, 2016 Holiday Schedule

Ms. Henegan presented the 2016 Holiday schedule and requested the Board approve it. Alderman Christian stated it is a pleasure to approve this holiday schedule and stated it is a very generous holiday package to have so many holidays off each year.

Action: The Board approved a motion to approve Resolution (2015) 17, 2016 Holiday Schedule.

Motion by: Alderwoman Sutherland

Second by: Alderwoman Lucas

Vote: Unanimous

(A copy of the agenda memo, Holiday Schedule and Resolution (2015) 17 is hereby incorporated by reference and made a part of these minutes – see attachment five.)

d. Appointment, Recreation Advisory Committee, Liaison Member

Ms. Webb advised that Joshua Soltren submitted an application to serve as a Liaison Member on the Recreation Advisory Committee. She stated if appointed he would serve a one year term and requested the Board determine if they wish to

appoint him to this committee. Alderman Christian thanked Mr. Soltren for his willingness to serve on this committee.

Action: The Board approved a motion to appoint Joshua Soltren to the Recreation Advisory Committee as a Liaison Member.

Motion by: Alderwoman Sutherland

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda memo and application from Joshua Soltren is hereby incorporated by reference and made a part of these minutes – see attachment six.)

e. Appointment, Senior Enrichment Advisory Committee

Ms. Snider advised that Faustino Diaz submitted an application to serve on the Senior Enrichment Program Advisory Committee. She stated if appointed he would serve a three-year term and requested the Board determine if they wish to appoint him to this committee.

Action: The Board approved a motion to appoint Faustino Diaz to the Senior Enrichment Program Advisory Committee.

Motion by: Alderman Christian

Second by: Alderwoman Sutherland

Vote: Unanimous

(A copy of the agenda memo and application from Faustino Diaz is hereby incorporated by reference and made a part of these minutes – see attachment seven.)

f. Resolution (2015) 18, Support of Advance Ozone Program

Mr. Blumenfeld and Mr. Garner advised this Resolution is an upgrade to the January 14, 2013 Resolution previously approved by the Board and requested the Board approve Resolution (2015) 18.

Action: The Board approved a motion to approve Resolution (2015) 18.

Motion by: Alderwoman Lucas

Second by: Alderwoman Sutherland

Vote: Unanimous

(A copy of the agenda memo, Previously Approved Resolution of Support and Resolution (2015) 18 is hereby incorporated by reference and made a part of these minutes – see attachment eight.)

g. Resolution (2015) 19, Declaring Surplus Property

Mr. Davis stated as part of the ongoing efforts to gain better property accountability and management of real property assets we have compiled a list of property that can be declared surplus and sold. Mr. Blumenfeld advised the surplus property is vehicles and equipment. Alderwoman Sutherland thanked staff for a job well done and for bringing this before the Board as she requested. It was clarified that Department Heads made the recommendations for the equipment and vehicles to be placed as surplus.

Action: The Board approved a motion to approve Resolution (2015) 19 Declaring Surplus Property.

Motion by: Alderwoman Sutherland

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda memo, list of surplus property and Resolution (2015) 19 is hereby incorporated by reference and made a part of these minutes – see attachment nine.)

h. Resolution (2015) 20, Establish Military and Veterans Affairs Advisory Committee

Mr. Davis stated the proposed Charter will establish a Board requested by committee to govern, establish and promote military and veteran's affairs in the Spring Lake community. Alderman Christian stated he is glad this is taking place because having the perspective of our veterans will be a big help to our community. He appreciates the support from the Board and staff.

Action: The Board approved a motion to adopt Resolution (2015) 20.

Motion by: Alderman Christian

Second by: Alderwoman Lucas

Vote: Unanimous

(A copy of the agenda memo, Military and Veterans Affairs Advisory Committee Charter and Resolution (2015) 20 is hereby incorporated by reference and made a part of these minutes – see attachment ten.)

i. Budget Amendment 2016.7, Senior Enrichment Center

Mr. Watson presented Budget Amendment 2016.7 and advised it is to bring in grant funds in the amount of \$537.30 from the Florence Rogers Trust Grant.

Action: The Board approved a motion to approve Budget Amendment 2016.7.

Motion by: Alderwoman Sutherland

Second by: Alderwoman Lucas

Vote: Unanimous

(A copy of the agenda memo and Budget Amendment 2016.7 is hereby incorporated by reference and made a part of these minutes – see attachment eleven.)

II. Adjournment.

Action: There being no further business to come before the Board, the meeting was adjourned at 7:48 p.m.

Motion: Alderwoman Lucas

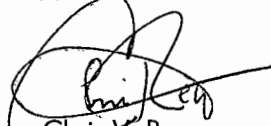
Second by: Alderman Christian

Vote: Unanimous



Rhonda D. Webb
Rhonda D. Webb, MMC, NCCMC
Town Clerk

ATTEST:


Chris V. Rey
Mayor