

Town of Spring Lake  
Regular Meeting of the Board of Aldermen  
Municipal Building  
300 Ruth Street  
Spring Lake, NC 28390

April 25, 2016

**MINUTES**

7:04 p.m.

The Spring Lake Board of Aldermen held a regular scheduled meeting in the Grady Howard Conference Room of the Spring Lake Municipal Building with Mayor Chris Rey presiding.

**Board Members Present:** Mayor Pro Tem Larry Dobbins  
Alderman James Christian  
Alderwoman Densie Lucas  
Alderman James O'Garra  
Alderwoman Fredricka Sutherland

**Others Present:**

Tad Davis, Town Manager	Tony Buzzard, Town Attorney
Byron Blumenfeld, Director of Water Resources	JC Combs, Interim Recreation Director
John Kleinert, Director of Streets, Grounds and Sanitation	Paul Hoover, Director of Public Works
Troy McDuffie, Chief of Police	T.J. McLamb, Fire Chief
Claiburn Watson, Finance Director	Rhonda Webb, Town Clerk

**2. Invocation**

Mayor Pro Tem Dobbins gave a non-sectarian invocation.

**3. Pledge of Allegiance**

Mayor Rey led the meeting in the pledge of allegiance.

**4. Additions or Deletions to Agenda**

There were no additions or deletions to the agenda.

**5. Approval of Agenda**

The Board approved the agenda.

**Action:** The Board approved a motion to approve the agenda.

**Motion by:** Alderwoman Lucas

**Second by:** Alderman O'Garra

**Vote:** Unanimous

(A copy of the agenda is hereby incorporated by reference and made a part of these minutes – see attachment one.)

**6. Approval of Consent Items**

The Board approved the consent items:

- a. Minutes of the April 11, 2016 Special Meeting
- b. Minutes of the April 11, 2016 Regular Meeting
- c. Proclamation, Air Quality Awareness Week 2016
- d. Proclamation, National Building Safety Month 2016
- e. Proclamation, National Day of Prayer 2016

f. Proclamation, National Military Appreciation Month 2016

**Action:** The Board approved a motion to approve the consent items: Minutes for April 11, 2016 Special and Regular Meetings, Air Quality Awareness Week 2016, National Building Safety Month 2016, National Day of Prayer 2016 and National Military Appreciation Month 2016 Proclamations.

**Motion by:** Alderwoman Sutherland

**Second by:** Mayor Pro Tem Dobbins

**Vote:** Unanimous

**7. Public Forum**

Mr. Nathaniel Fitch, Sr., 735 Goodyear Drive, spoke regarding the Police Athletic League and inquired about the status of a PAL in Spring Lake. He recalls the Mayor and Police Chief were to get information and respond back to him. Mayor Rey stated they have determined we will not be able to support a PAL due to constraints on the Police Department's schedules. Mr. Fitch then asked about the status of NC DOT and the median to resolve traffic issues in front of Sonic. Mr. Davis stated the approval was given to place a median at that location and Mr. Davis will get more concrete dates for Mr. Fitch. Mr. Fitch then announced that the Mayor's Cup boxing tournament will be held May 14, 2016 and he invited everyone to attend.

**8. Presentation**

**a. Recognition, RLM, Spring Fling Sponsor**

Mayor Rey recognized RLM for being the Town's Title Spring Fling Sponsor and presented them with a plaque of appreciation and thanked them for their investment in the community.

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment two.)

**b. Convention and Visitors Bureau Update**

Mr. John Meroski provided the Board with an update on what the Fayetteville Area Convention and Visitors Bureau is doing on behalf of Spring Lake. Mr. Meroski advised they represent all of Cumberland County. They are funded by occupancy tax which is collected by the County and distributed back out by a formula: one-fourth goes to the Crown Coliseum, one-fourth goes to the Arts Council and the remaining half goes to the Tourism and Development Authority who contracts with the Visitors Bureau for promotion of tourism. He stated Spring Lake has 12,000 guests who stay overnight monthly. Spring Lake United is a group of stakeholders whose goal is to promote Spring Lake tourism, hotels, attractions, economic development, the Town, the Chamber and Recreation & Parks. One of their goals is to keep military and contractors staying in Spring Lake. He stated Spring Lake is truly the gateway to Fort Bragg and is being marketed as "Nearly Fort Bragg". They use the slogan "Roll out of bed and onto the Base" and it is becoming very successful. They are working on a visitor's guide, advertising, Web presence/social media, Google ads, contractors reception and airport advertising to get the message out. He announced that on May 6, 2016 at 6:30 p.m. at Cape Fear Regional theatre there will be a premiere of the videos for the entire area with a reception following to kick off their ad campaign. He wants the Board to know that the Convention and Visitors Bureau is working hard for Spring Lake and they are making some great headway. Mayor Rey stated he is pleased with the work that they are doing on behalf of Spring Lake and he hopes they will be able to highlight some of the things that are specific to Spring Lake such as annual events.

Alderman Christian announced that on May 15, 2016 at 8:30 a.m. at Mendoza Park the Army's Army and Cross Creek Cycling Club will host the Ride to Honor Gran Fondo Bike Event.

Mr. Davis advised he is working on getting all our hotels in the DTS (Defense Travel System). He also advised that Spring Lake gear (shirts, hats, etc.) is available for purchase from the Conventions and Visitors Bureau web site.

(A copy of the agenda memo and PowerPoint Presentation is hereby incorporated by reference and made a part of these minutes – see attachment three.)

Alderman Christian left the meeting at 8:15 p.m. after being excused due to illness.

**c. Animal Control Update**

Dr. John Lauby provided the Board with an update on the Cumberland County Animal Control Service. Their mission is to help people and animals live together in harmony, prevent the spread of rabies, protect citizens by active enforcement of state and local laws, humanely shelter, adopt or dispose of stray and unwanted animals and promote responsible pet ownership. The Animal Control Division consists of Administrative staff, shelter staff and enforcement staff. They average approximately 200+ calls per day. They do all they can to adopt out the animals they pick up. The presentation included an update on current issues, adoption information, rabies information and their volunteer program for anyone over 16 years of age.

Alderman Christian thanked Mr. Lauby for the quick response when he calls.

Alderman O'Garra inquired if community service workers are assigned to help with work at the shelter and Dr. Lauby stated they are.

Dr. Lauby clarified that they will respond even if the call is a call for the wildlife people if the public is at risk. It is their job to respond and be the barrier between the citizens and the animal until wildlife can get to the scene.

Mr. Davis commended the County for the rabies clinic they held in Spring Lake recently. He stated he would like to hold a rabies vaccinations and registration combination event. Mr. Davis also advised we will be working with the Police and Fire Departments to work with the Animal Control on training for first responders and what they need to know if they encounter animals while they are on duty.

Alderwoman Sutherland inquired about neutering and spaying animals and if the County has a low cost program. Dr. Lauby advised there is one group that provides low cost services and he will get that information to Mr. Davis for distribution.

(A copy of the agenda memo and PowerPoint Presentation is hereby incorporated by reference and made a part of these minutes – see attachment four.)

**d. Employee of the Quarter, First Quarter**

Mayor Rey, Mr. Davis and Ms. Henegan presented certificates to the employees who were named Employee of the Quarter for the First Quarter. They were:

Spencer Berube – Public Safety, Fire  
Gay Tucker – Administrative Support  
Tommy Tatum – Program Support  
Dameon Johnson – Operations Support  
Officer Spellman – Public Safety, Police

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment five.)

**e. Quarterly Finance Update**

Mr. Watson gave the Board an update of the Town's finances for the third quarter of this fiscal year. He stated the Town is in great financial condition. He stated we are ahead of schedule with revenues coming in and we are watching the

spending. We are right where we should be. His presentation included the investment report which is less this year than this time last year but that is because we paid cash for the clamshell truck and two police vehicles. Additionally, the Money Market Checking looks very low but this is a snapshot in time and payroll may have hit the day this report was run. The trend on the yield percentage for all investment types is moving upward. The NCCMT Rate sheet and the "DOTS" chart both show the upward trend. This trend is good news/bad news for us because we earn at a higher rate but when we need to borrow money we will pay more for interest rates.

(A copy of the agenda memo and PowerPoint Presentation is hereby incorporated by reference and made a part of these minutes – see attachment six.)

#### **f. Manager's Update**

Mr. Davis reported the following:

- We were notified by NCDOT that the street lights for Pine Tree Lane were approved. Installation will begin this summer. The approximate cost is \$6,300 per year for a period of time with a monthly electricity increase of approximately \$500. This is something the Board requested more than a year ago and it has taken NCDOT that long to approve it.
- Proper equipment is now on site on the Parker Street project and asphalt is down. This project is on track.
- FTCC has developed a site plan for the Mae Rudd Williams School and that effort is moving forward.
- We were awarded a FAMPO grant in the amount of \$175,000 with a Town match of \$34,000 which will go toward phase 1 of the sidewalk initiative on Highway 210 between Wal-Mart and Hollandale Church.
- We picked up 2+ tons of household hazardous waste at the Earth Day event held this past Saturday. Mr. Davis is still gathering information and will send out an email with the information once it is compiled.

Alderwoman Sutherland inquired about the traffic signal at Samuel Drive and the driveway at Mae Rudd Williams School. Mr. Davis advised as of last week the traffic study had not been done. NCDOT gave a temporary permit for the driveway so they can do the work. However, Mr. Davis believes the driveway will remain open permanently. Mr. Davis will follow up on this in the coming days.

Alderwoman Sutherland also reported that while working the Earth Day event and while picking up trash on Pine Tree Lane, she noticed what appeared to be a homeless person's site. She thanked the people who worked the Household Hazardous Waste site.

#### **9. New Business**

##### **a. Appointment, Spring Lake Board of Adjustment**

Ms. Webb advised that Nellie McCoy has submitted an application to continue to serve on the Board of Adjustment. If reappointed, she will serve a three-year term expiring April 30, 2019.

**Action:** The Board approved a motion to appoint Nellie McCoy to the Board of Adjustment for a three-year term expiring April 30, 2019.

**Motion by:** Alderman O'Garra

**Second by:** Mayor Pro Tem Dobbins

**Vote:** Unanimous

(A copy of the agenda memo and application for appointment from Nellie McCoy is hereby incorporated by reference and made a part of these minutes – see attachment seven.)

##### **b. Appointment, Poe Avenue Bridge Naming Committee**

Ms. Webb advised that Sona Cooper submitted an application to serve on the Poe Avenue Bridge Naming Committee and requested the Board determine if they wish to appoint her to this committee. There is no term limit on this committee and once the assigned task has been completed the committee will be dissolved.

**Action:** The Board approved a motion to appoint Sona Cooper to the Poe Avenue Bridge Naming Committee.  
**Motion by:** Alderwoman Lucas  
**Second by:** Mayor Pro Tem Dobbins  
**Vote:** Unanimous

(A copy of the agenda memo and application for appointment from Sona Cooper is hereby incorporated by reference and made a part of these minutes – see attachment eight.)

**c. Consideration of Fire Department 48/96 Shift**

Chief McLamb provided the Board with background information on the shift change and stated during the trial period it was noted that for most of the criteria gauged, it was determined that the schedule would benefit the department and requested that the Board approve the 48/96 as the official work schedule for the Fire Department.

**Action:** The Board approved a motion to approve the 48/96 work schedule.  
**Motion by:** Alderman O'Garra  
**Second by:** Alderwoman Lucas  
**Vote:** Unanimous

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment nine.)

**10. Adjournment.**

**Action:** There being no further business to come before the Board, the meeting was adjourned at 8:52 p.m.  
**Motion:** Mayor Pro Tem Dobbins  
**Second by:** Alderman O'Garra  
**Vote:** Unanimous



*Rhonda D. Webb*  
Rhonda D. Webb, MMC, NCCMC  
Town Clerk

ATTEST:

  
Chris V. Rey  
Mayor