

The Town of Spring Lake

BOARD OF ALDERMEN

Larry G. Dobbins, Mayor Pro Tem
 James Christian, Alderman
 Densie Lucas, Alderwoman
 James P. O'Garra, Alderman
 Fredricka Sutherland, Alderwoman

OFFICE OF THE MAYOR

Chris V. Rey, Mayor

ADMINISTRATION

Addison "Tad" Davis IV, Town Manager
 Rhonda D. Webb, Town Clerk
 Robert A. "Tony" Buzzard, Town Attorney



BANK DRAFT AUTHORIZATION FORM

AUTHORIZATION AGREEMENT FOR PREARRANGED PAYMENTS (DEBITS)

Please check ONE of the requested actions below:

Establish New Draft Modify Existing Draft Cancel Existing Draft

This is my authorization to the Town of Spring Lake to automatically debit:

<i>PLEASE ENTER ALL INFORMATION VERY CAREFULLY.</i>		
PERSONAL INFORMATION	FINANCIAL INFORMATION	
Name (Please Print)	Name of Financial Institution	
Service Address	Address of Institution	
Water Account Number(s)	City, State, Zip	
Telephone Number	Bank Routing Number	Bank Account Number
E-mail address		

Check one: () Checking () Savings

Be advised that the routing number on the check is NOT always the proper routing number for bank draft purposes. Please attach a VOIDED CHECK for account verification.

I authorize the Town of Spring Lake Water Department to send my utility bill to the above-named financial institution for direct payment from my account each month for the amount of services billed. By signing this authorization, I attest that I have review and agree to the terms and conditions of the Town of Spring Lake Bank Draft Policy. This authorization will be in effect until I notify the Town that I no longer desire this service allowing it reasonable time to act on my notification.

Customer Signature _____ Date _____

PLEASE BE ADVISED – Bank drafting may begin as early as your next bill due date. Once established your bill will indicate: “DO NOT PAY THIS BILL. YOUR ACCT WILL BE DRAFTED ON OR AFTER”. You may receive one bill without the wording DO NOT PAY THIS BILL. You should assume that the bank draft will occur on your bill due date. DO NOT submit payment. Any draft returned unpaid by the bank will incur the same fee as a returned check and is subject for removal from bank draft.