

Town of Spring Lake
Regular Meeting of the Board of Aldermen
Municipal Building
300 Ruth Street
Spring Lake, NC 28390

December 10, 2012

MINUTES

7:00 p.m.

The Spring Lake Board of Aldermen held a regular scheduled meeting in the Grady Howard Conference Room of the Spring Lake Municipal Building with Mayor Chris V. Rey presiding.

Board Members Present: Mayor Pro Tem Napoleon Hogans
Alderman James Christian
Alderman Richard Higgins
Alderman James O'Garra
Aldewoman Fredricka Sutherland

Others Present:

Tommy Burns, Town Manager	Tony Buzzard, Town Attorney
Byron Blumenfeld, Water Resource Manager	Allen Coats, Finance Director
T.J. McLamb, Fire Chief	Troy McDuffie, Police Chief
Tina West, HR Director	Rhonda Webb, Town Clerk

2. Invocation

Alderman O'Garra gave a nonsectarian invocation.

3. Pledge of Allegiance

Mayor Rey led the meeting in the pledge of allegiance.

4. Additions or Deletions to Agenda

The Board added a Closed Session pursuant to G.S. 143-318.11(a)(3) – Attorney-Client Privilege to the agenda as item 10j.

Action: The Board approved a motion to add a Closed Session pursuant to G.S. 143-318.11(a)(3) Attorney-Client Privilege to the agenda.

Motion by: Alderman Higgins

Second by: Alderman O'Garra

Vote: Unanimous

5. Approval of Agenda

The agenda was approved as amended.

Action: The Board approved the agenda as amended.

Motion by: Alderman Higgins

Second by: Alderman O'Garra

Vote: Unanimous

(A copy of the agenda is hereby incorporated by reference and made a part of these minutes – see attachment one.)

6. Approval of Consent Items

The Board approved the consent items:

- a. Minutes of the November 19, 2012 Special Meeting

Action: The Board approved a motion to approve the consent items for November 19, 2012, Special Meeting.

Motion by: Alderwoman Sutherland

Second by: Mayor Pro Tem Hogans

Vote: Unanimous

7. Public Forum

No one spoke at the Public Forum.

8. Presentations

a. Recognition of Spring Lake Eagles AAU Football Team

Mayor Rey recognized the Spring Lake Eagles AAU Football Team for their accomplishments this year.

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment two.)

b. Community Transformation Grant, Centers for Disease Control

Mr. Wilson and Mr. Harris from the Cumberland County Department of Public Health provided the Board with information concerning The Community Transformation Grant (CTG) Project – Region 6. This grant is a five-year investment aimed at creating healthier communities by reducing chronic diseases, improving health status, promoting healthier lifestyles, reducing health disparities and controlling health care spending. The grant is for a 10-county region with Cumberland County being the lead for the region. Their main objectives are to expand on the successes made in the areas of tobacco-free living, active living, healthy eating and clinical preventative services. They outlined their strategies for each of these objectives. Board members expressed approval for this initiative.

(A copy of the agenda memo and PowerPoint Presentation is hereby incorporated by reference and made a part of these minutes – see attachment three.)

c. Fiscal Cliff Update

Mr. Burns gave the Board an update on his recent trip to Washington, DC where he attended the White House Business Council briefing. He advised Spring Lake was the only North Carolina community that was invited and only one of two military communities that were represented. He stated a large portion of the fiscal cliff contains defense cuts and stated he had the opportunity to express how dependent Spring Lake is on the defense economy. He also stated the common theme is that the American people are tired of the back and forth and are looking for compromise.

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment four.)

9. Public Hearing

a. Annexation Ordinance, Paramount Investments, LLC Property

Mayor Rey opened the public hearing.

No one spoke for or against the Annexation Ordinance for Paramount Investments, LLC.

Action: The Board approved a motion to close the public hearing.

Motion by: Alderman O'Garra

Second by: Alderman Higgins

Vote: Unanimous

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment five.)

10. New Business

a. Ordinance (2012) 18, Paramount Investments, LLC Property Annexation

Ms. Webb advised the public hearing that just occurred was the next to the last step in the process of annexing the Paramount Investments, LLC property. She requested Board approval of Ordinance (2012) 18 if the Board chooses to annex the property. Ordinance (2012) 18 will officially extend the corporate limits of the Town to include the Paramount Investments, LLC property effective today.

Action: The Board approved a motion to approve Annexation Ordinance (2012) 18.

Motion by: Alderman Christian

Second by: Alderwoman Sutherland

Vote: Unanimous

(A copy of the agenda memo and Ordinance (2012) 18 is hereby incorporated by reference and made a part of these minutes – see attachment six.)

b. Case 12-136: Consideration of the Dr. Jain Medical Office, Request for a C(P) Site Plan Review

Mr. Scott presented Case 12-136 and advised the developer is requesting approval for a doctor's office. The site plan meets or exceeds the Town's requirements and both Town and County staff recommends approval with conditions excluding condition #2, items a-c and condition #28. Both of these conditions deal with a 10-foot dedication that is not required in this case and was accidentally put in the list of conditions.

Action: The Board approved a motion to approve Case 12-136 with conditions.

Motion by: Alderwoman Sutherland

Second by: Alderman O'Garra

Vote: Unanimous

(A copy of the agenda memo and Cumberland County Planning & Inspections Department Action Memorandum and Site Profile is hereby incorporated by reference and made a part of these minutes – see attachment seven.)

c. Resolution (2012) 40, Confirm Appointment of Spring Lake Economic Development Corporation Board of Directors

Mr. Hunt requested the Board confirm the following people to the Spring Lake Economic Development Corporation Board of Directors for a three-year term:

The Spring Lake Chamber of Commerce Chairperson, Dr. Navid Aziz, Tim Bohler, John Elliot, Don Fallis, Carl Manning, Jean Stultz, Vivek Tandon and Billy Wellons.

He advised the perception of the previous Board of Directors was that it was a "good ole boys club." The Chamber wanted to avoid the same perception this time and painstakingly selected the proposed individuals by a process that includes industry sectors, economic development experience, business experience, access to capital and investments, ownership executives, management and leadership experience, and race and gender diversity. He stated these individuals have been interviewed and have all agreed to serve. It was clarified that recommendations may be submitted by anyone who

believes they know someone who would be a good member for the Board. It was also clarified that nominees will be presented first to the Chamber Board who will then bring the proposed names to the Board of Aldermen for confirmation. He further advised there will be other opportunities for service appointments to the Neighborhood Redevelopment and Main Street Committees.

Action: The Board approved a motion to approve Resolution (2012) 40.

Motion by: Alderman Christian

Second by: Alderman Higgins

Vote: Unanimous

(A copy of the agenda memo and Resolution (2012) 40 is hereby incorporated by reference and made a part of these minutes – see attachment eight.)

d. Resolution (2012) 41, Support of Legislative Amendment for USDA Rural Designation

Mr. Hunt requested the Board approve Resolution (2012) 41 supporting Legislative Amendments to the Administrative Section of the USDA Business and Industry Loan program that would allow the Town of Spring Lake and towns our size to be considered for the string exceptions for rural in character designation. This is being sought because we were denied this exemption for parcels on Main Street due to our close proximity to urbanized areas. It was stated this could help with our transportation grants too.

Action: The Board approved a motion to approve Resolution (2012) 41.

Motion by: Alderwoman Sutherland

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda memo and Resolution (2012) 41 is hereby incorporated by reference and made a part of these minutes – see attachment nine.)

e. Resolution (2012) 42, One-Time Employee Bonus

Mr. Coats advised during the budget process the possibility of providing a mid-year pay increase to employees was discussed. At that time the Board expressed interest in looking at this possibility. Mr. Coats stated staff has determined a one-time bonus is something we can manage at this time and is also something that we will not have to sustain in future years as opposed to providing a COLA or some other type of pay increase that produces recurring liability. He provided a history of pay adjustments that have been given over the past 16 years, salary adjustments by agency for this fiscal year and a consumer price index analysis.

Alderwoman Sutherland inquired about part-time employees. Mr. Burns advised full-time employees have seen the brunt of the negative impact of the CPI increases. He stated staff determined that an across the board increase would be the most equitable way to give the increase. The increase will equate to a larger percentage of salary for the lower paid employees and a lower percentage of salary for the higher paid employees. The total amount for the increase is \$96,526. This includes the \$750 per employee along with the taxes and retirement amounts. It was clarified part-time employees will not receive this one-time bonus.

Action: The Board approved a motion to approve Resolution (2012) 42.

Motion by: Alderman O'Garra

Second by: Mayor Pro Tem Hogans

Vote: Unanimous

(A copy of the agenda memo, Salary Adjustments by Agency, Consumer Price Index Analysis and Resolution (2012) 42 is hereby incorporated by reference and made a part of these minutes – see attachment ten.)

f. Budget Amendment 2013.9, Police Department

Mr. Coats presented Budget Amendment 2013.9 to budget local grant funds and funds left over from last year for use in the Shop-A-Cop program.

Alderman Sutherland thanked Chief McDuffie and Ms. Hudson for this program. Alderman Christian echoed Alderman Sutherland's comments. Chief McDuffie stated there will be approximately 45 children participating in the program this year.

Action: The Board approved a motion to approve Budget Amendment 2013.9.

Motion by: Alderman Sutherland

Second by: Alderman Higgins

Vote: Unanimous

(A copy of the agenda memo, memorandum from the Police Chief and Budget Amendment 2013.9 is hereby incorporated by reference and made a part of these minutes – see attachment eleven.)

g. Budget Amendment 2013.10, Recreation Department

Mr. Coats presented Budget Amendment 2013.10 to budget grant and fund raising money for use in recreation and senior center programs.

Action: The Board approved a motion to approve Budget Amendment 2013.10.

Motion by: Alderman O'Garra

Second by: Mayor Pro Tem Hogans

Vote: Unanimous

(A copy of the agenda memo, memorandums from the Recreation Director and Budget Amendment 2013.10 is hereby incorporated by reference and made a part of these minutes – see attachment twelve.)

h. Budget Amendment 2012.11a-g, Employee Bonus

Mr. Coats requested Budget Amendment 2013.11a-g to budget proceeds from the sale of the Business and Industrial Park land for the issuance of a one-time bonus to all full time Town employees. He advised this bonus will be in addition to the annual longevity check already budgeted that employees receive at the Christmas luncheon.

Action: The Board approved a motion to adopt Budget Amendment 2013.11a-g.

Motion by: Alderman Higgins

Second by: Alderman O'Garra

Vote: Unanimous

(A copy of the agenda memo and Budget Amendment 2012.11a-g is hereby incorporated by reference and made a part of these minutes – see attachment thirteen.)

i. Board to Consider December 24, 2012 Board Meeting Schedule

Mayor Rey requested the Board's approval to cancel the December 24, 2012 regular meeting.

Action: The Board approved a motion to cancel the December 24, 2012 Regular Meeting.

Motion by: Alderman Higgins

Second by: Alderman O'Garra

Vote: Unanimous

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment fourteen.)

j. Closed Session, G.S. 143-318.11(a)(3)

The Board went into Closed Session at 8:34 p.m.

Action: The Board approved a motion to go into Closed Session under G.S. 143-318.11(a)(3) Attorney-Client Privilege.

Motion by: Mayor Pro Tem Hogans

Second by: Alderman O'Garra

Vote: Unanimous

Mayor Rey called the meeting back into Open Session.

Action: The Board approved a motion to go back into Open Session.

Motion by: Alderman Higgins

Second by: Mayor Pro Tem Hogans

Vote: Unanimous

11. Closing Comments.

The Board collectively wished everyone a Merry Christmas.

12. Adjournment.

Action: There being no further business to come before the Board, the meeting was adjourned at 9:05 p.m.

Motion: Mayor Pro Tem Hogans

Second by: Alderman O'Garra

Vote: Unanimous



Rhonda D. Webb

Rhonda D. Webb, MMC
Town Clerk

ATTEST:


Chris V. Rey
Mayor