

Town of Spring Lake
Regular Meeting of the Board of Aldermen
Municipal Building
300 Ruth Street
Spring Lake, NC 28390

February 22, 2016

MINUTES

7:05 p.m.

The Spring Lake Board of Aldermen held a regular scheduled meeting in the Grady Howard Conference Room of the Spring Lake Municipal Building with Mayor Pro Tem Dobbins presiding.

Board Members Present: Alderman James Christian
Alderwoman Densie Lucas
Alderman James O'Garra
Alderwoman Fredricka Sutherland

Mayor Chris Rey was absent.

Others Present:

Tad Davis, Town Manager	Tony Buzzard, Town Attorney
Byron Blumenfeld, Director of Water Resources	JC Combs, Assistant Recreation Director
John Kleinert, Director of Streets, Grounds and Sanitation	Rosa Henegan, Human Resources Officer
Troy McDuffie, Chief of Police	Tony Porter, Code Enforcement Officer
Doris Snider, Senior Center Director	Claiburn Watson, Finance Director
Jason Williams, Assistant Fire Chief	Rhonda Webb, Town Clerk

2. Invocation

Alderman Christian gave a non-sectarian invocation.

3. Pledge of Allegiance

Mayor Pro Tem Dobbins led the meeting in the pledge of allegiance.

4. Additions or Deletions to Agenda

There were no additions or deletions to the agenda.

5. Approval of Agenda

The Board approved the agenda.

Action: The Board approved a motion to approve the agenda.

Motion by: Alderman O'Garra

Second by: Alderwoman Sutherland

Vote: Unanimous

(A copy of the agenda is hereby incorporated by reference and made a part of these minutes – see attachment one.)

6. Approval of Consent Items

The Board approved the consent items:

- a. Minutes of the February 8, 2016 Regular Meeting
- b. Resolution (2016) 8, Amending Spring Lake Military and Veterans Committee Charter

Action: The Board approved a motion to approve the consent items: Minutes for February 8, 2016 Regular Meeting and Resolution (2016) 8 Amending Spring Lake Military and Veterans Committee Charter.

Motion by: Alderwoman Sutherland

Second by: Alderman O'Garra

Vote: Unanimous

Alderwoman Lucas requested that we consider allowing spouses and/or dependents of veterans to serve on the committee. Alderman O'Garra suggested that once the Committee meets we let them discuss this option and make the recommendation to the Board to amend the Charter. The Board's consensus was to proceed in this manner.

7. Public Forum

Sergeant McCormick, Spring Lake Police Department, spoke on behalf of Special Olympics of North Carolina stating that he has t-shirts and hats for sale as a fund raiser. He also announced Spring Lake will host a Polar Plunge at the Country Inn Suites on Brooke Lane on March 19, 2016 and invited everyone to participate or spectate.

Ms. Anne, 700 Poe Avenue, expressed concerns about the Spring Lake Transit System. The issues are: the bus driver having to reach up to open the door which is causing him fatigue and is a safety issue, the fare box needs to be fixed so we can get an accurate rider count, a contact number that is manned during the operating hours, substitute drivers to allow the current driver to take a few weeks off to care for his sick mother, bus passes and the gaps that are in the operating hours. She also stated the bus driver is using his cell phone while he is driving. She requested that the Town Bus Administrator get more involved.

8. Public Hearing

a. Case P16-01: Revision and Amendment to the Town of Spring Lake Zoning Ordinance, Code of Ordinances, Chapter 42 Zoning by Regulating Recreational Vehicle Parks and Campgrounds

Ms. Jaimie Melton advised this amendment used to be in the Town's Ordinance and when the Code was codified it was missed so this action would put this language back into the Code to allow recreational vehicles and campgrounds. Mayor Pro Tem Dobbins opened the Public Hearing. No one spoke for or against Case P16-01.

Action: The Board approved a motion to close the public hearing.

Motion by: Alderwoman Christian

Second by: Alderwoman Lucas

Vote: Unanimous

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment two.)

b. Case P16-12: Rezoning of 4.91 +/- Acres from R10 Residential to C(P) Planned Commercial or More Restrictive Zoning District, Located at 901 Lillington Highway (NC Highway 210), submitted by Cumberland County Board of Education (owner) and David Sullivan (Attorney) on behalf of Fayetteville Technical Community College

Ms. Jaimie Melton advised the subject property is owned by Cumberland County Board of Education and for FTCC to hold classes at this location is must be rezoned and stated the Planning Board recommends approval. Alderwoman Sutherland stated this will cause heavier traffic in the Woodland West area and stated we need to take into consideration a traffic signal being installed.

Mayor Pro Tem Dobbins opened the Public Hearing. No one spoke for or against Case P16-12.

Action: The Board approved a motion to close the public hearing.

Motion by: Alderman Christian

Second by: Alderman O'Garra

Vote: Unanimous

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment three.)

9. Presentation

a. Salary Compression Study Update

Mr. Davis introduced Mr. Robertson who advised that salary compression occurs when long term employees end up making the same salary as newly hired employees. To perform the study he used the amount of time that each person has been in their current positions (not employed by the Town.) Compression adjustments are entirely policy driven. He stated that for him to be able to give a final product the Board would need to give him an amount of money that they want to put into addressing compression. Alderwoman Sutherland asked how the employees who received pay increases were determined and Mr. Robertson stated that what happened previously was a salary study which brought employees who were below the new minimum up to the beginning new range. Alderwoman Sutherland expressed concern that all employees be considered during the compression study. Mr. Robertson stated that the easier way to address compression is for the Board to give him an amount to work with. He can then look at the compression issues and determine how to move longer termed employees within their range to correct compression issues. He stated he would apply the same formula to all employees. He needs a good idea of what the Board is willing to spend to address compression.

(A copy of the agenda is hereby incorporated by reference and made a part of these minutes – see attachment four.)

b. Employees of the Year

Ms. Henegan stated that employees of the year were selected from the winners of the employee of the quarter. The following are the 2015 Employees of the Year:

Administrative Support: Carrie DeGarmo

Public Safety, Fire: Tommy Elder

Public Safety, Police: Maynard Smith

Operations Support: David Shaffer

Program Services Support: Samuel Williams

(A copy of the agenda is hereby incorporated by reference and made a part of these minutes – see attachment five.)

c. Manager's Update

Mr. Davis reported the following:

- He wanted the Board and citizens to meet the newest Finance Department employees. Mr. Watson introduced new employees in the Finance Department: Terry Hock, Sandra Ham and Deborah Kauba. Each employee has a Bachelor's degree and a Master's in Business Administration (MBA) degree.
- We are starting to see some of the surplus property being purchased on GovDeals. To date we have sold more than \$6,500 and he believes we will see more items being sold.
- He announced the next Board Budget Work Session is scheduled for March 3, 2016 at 10:30 a.m.

10. New Business

a. Case 16-01: Spring Lake Zoning Ordinance Amendment, Chapter 42

Ms. Melton stated this amendment restricts RV parks to the RR and CD district and advised the Planning Board recommends approval.

Action: The Board approved a motion to approve the revisions and amendments to the Town's Code of Ordinances by approving Ordinance (2016) 2.

Motion by: Alderman Christian

Second by: Alderman O'Garra

Vote: Unanimous

(A copy of the agenda memo and Cumberland County Planning & Inspections Department Action Memorandum and Site Profile and Ordinance (2016) 2 is hereby incorporated by reference and made a part of these minutes – see attachment six.)

b. Case P16-12: Rezoning of 4.91 +/- Acres from R10 Residential to C(P) Planned Commercial or More Restrictive Zoning District, Located at 901 Lillington Highway

Ms. Melton reviewed the slides for Case P16-12 and stated the Planning Board recommends approval. Alderwoman Sutherland expressed concern about having a traffic signal leaving Samuel Drive onto Highway 210. Ms. Melton explained that Alderwoman Sutherland's concerns will be address in the next case and not this one. She also stated that the Planning Board does not regulate traffic signals and whether one is required is up to NCDOT. She also stated that when they send the cases for comments if NCDOT does not require a traffic signal they do not have the authority to require one. She also advised that on the conditions listed for the next case there is a highway transportation plan and in that plan Highway 210 in recommended for improvements for a four lane highway with controlled turn lanes which will cut down on some of the issues that Alderwoman Sutherland has expressed. Alderwoman Sutherland inquired about what Woodland West residents can do and Ms. Melton recommended she contact NCDOT at the number listed in the packet. Alderwoman Sutherland asked Ms. Melton to call on our behalf as well. Mr. Davis stated that he will also contact them in a face to face meeting with them. Alderwoman Sutherland stated she appreciates all the help they can get.

Action: The Board approved a motion to approve Case P16-12, rezoning of 4.91 acres from R10 Residential to C(P) Planned Commercial or More Restrictive Zoning District, Located at 901 Lillington Highway.

Motion by: Alderwoman Sutherland

Second by: Alderman O'Garra

Vote: Unanimous

(A copy of the agenda memo and Cumberland County Planning & Inspections Department Action Memorandum and Site Profile is hereby incorporated by reference and made a part of these minutes – see attachment seven.)

c. Case 16-032: Consideration of FTCC Site Plan Review

Ms. Melton presented Case 16-032 and advised the Planning Board recommends approval. She stated only a portion of the property is requested to be rezoned to allow the Head Start facility and community park maintained by the Town to remain. She advised the site plan proposes to close the entrance/exit from the parking lot directly onto Lillington Highway (Highway 210.) Alderwoman Sutherland again expressed concern about the increased traffic and the need for a traffic light. She also expressed concern about the plan to close the second entrance stating this will further cause excessive traffic on Samuel Drive and facilitate the need for a traffic light. Mr. Del Crawford advised that NCDOT has the final say on driveways and would dictate whether the opening onto Lillington Highway would remain open. Mayor Pro Tem Dobbins made the observation that the two way traffic around the building takes up more space than a one way traffic pattern would and suggested they think about this aspect as well. Mr. Crawford expressed concern about emergency vehicles access with this traffic pattern. Mr. Buzzard advised this is a separate issue from the second entrance issue. Mr. Davis advised the second entrance was closed to allow more parking but he believes it can be readdressed. Alderwoman Sutherland stated it was inconsiderate to not consider the residents over a few parking spaces. Mr. Joe Levister, Vice President for Administrative Services at FTCC, stated they will be happy to bring back an alternate site plan leaving the second entrance open. He stated this building will be an extension of the FTCC Collision Repair Program and FTCC wishes to be good neighbors and they do not want to bring anything into that community that will negatively impact the residents or children who play on the playground. He stated that he too had considered they may need a traffic light at that location in the future but that is something he will have to deal with NCDOT on. He stated that based on the Board's guidance, he will bring back an alternate site plan that provides additional exits so that the bottle neck on Samuel Drive will be avoided.

Action: A motion to disapprove Case 16-032 was made and seconded. Further discussion ensued.

Action: The Board approved an amended motion to approve Case 16-032 subject to the Ordinance related conditions included in the packet and with an amended site plan leaving the second entrance open.

Motion by: Alderwoman Sutherland

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda memo and Cumberland County Planning & Inspections Department Action Memorandum and Site Profile is hereby incorporated by reference and made a part of these minutes – see attachment eight.)

d. Resolution (2016) 6, Declare Surplus and Authorize Demolition, 109 A&B North First Street

Mr. Porter requested the Board approve Resolution (2016) 6 to declare Town owned property surplus and authorize the demolition of the structure at 109 A&B North First Street.

Action: The Board approved a motion to approve Resolution (2016) 6.

Motion by: Alderwoman Sutherland

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda memo and Resolution (2016) 6 is hereby incorporated by reference and made a part of these minutes – see attachment nine.)

e. Resolution (2016) 7, Declare Surplus and Authorize Demolition, 109 C North First Street

Mr. Porter requested the Board approve Resolution (2016) 7, to declare Town owned property surplus and authorize demolition of the structure at 109 C North First Street.

Action: The Board approved a motion to appoint Resolution (2016) 7.

Motion by: Alderwoman Sutherland

Second by: Alderwoman Lucas

Vote: Unanimous

(A copy of the agenda memo and Resolution (2016) 7 is hereby incorporated by reference and made a part of these minutes – see attachment ten.)

f. Budget Amendment 2016.11, Economic Development Contract Funding

Mr. Watson advised the Board previously approved the contract for economic development with the Chamber and this Budget Amendment moves the funds that were set aside in the Budget Ordinance into the correct General Fund line from which payment should be made. Alderman Christian requested a copy of the contract.

Action: The Board approved a motion to approve Budget Amendment 2016.11.

Motion by: Alderman O'Garra

Second by: Alderwoman Lucas

Vote: Unanimous

(A copy of the agenda memo and Budget Amendment 2016.11 is hereby incorporated by reference and made a part of these minutes – see attachment eleven.)

g. Budget Amendment 2016.12, Community Foundation Grant Funds

Mr. Watson advised this Budget Amendment is to place the \$500 given by Cumberland Community Foundation into the

General Fund so that the Appearance Commission can host a public input forum on the potential grant project to be considered for approval. There is no Town match for these funds.

Action: The Board approved a motion to approve Budget Amendment 2016.12.

Motion by: Alderwoman Sutherland

Second by: Alderman O'Garra

Vote: Unanimous

(A copy of the agenda memo and Budget Amendment 2016.12 is hereby incorporated by reference and made a part of these minutes – see attachment twelve.)

11. Adjournment.

Action: There being no further business to come before the Board, the meeting was adjourned at 8:22 p.m.

Motion: Alderman O'Garra

Second by: Alderwoman Lucas

Vote: Unanimous



Rhonda D. Webb
Rhonda D. Webb, MMC, NCCMC
Town Clerk

ATTEST:

Larry G. Dobbins

Larry G. Dobbins
Mayor Pro Tem