

Town of Spring Lake  
Regular Meeting of the Board of Aldermen  
Municipal Building  
300 Ruth Street  
Spring Lake, NC 28390

July 28, 2014

**MINUTES**

7:02 p.m.

The Spring Lake Board of Aldermen held a regular scheduled meeting in the Grady Howard Conference Room of the Spring Lake Municipal Building with Mayor Chris V. Rey presiding.

**Board Members Present:** Mayor Pro Tem James O'Garra  
Alderman James Christian  
Alderman Richard Higgins  
Alderwoman Fredricka Sutherland

Alderwoman Densie Lucas was absent.

**Others Present:**

Ken Metcalf, Town Manager  
Byron Blumenfeld, Water Resource Manager  
Paul Hoover, Public Works Director  
Tina West, Interim Finance Director  
Jason Williams, Asst. Fire Chief

Tony Buzzard, Town Attorney  
Rosa Henegan, Human Resources Director  
Troy McDuffie, Police Chief  
Gail Elder-White, Recreation Director  
Rhonda Webb, Town Clerk

**2. Invocation**

Alderman Christian gave a non-sectarian invocation.

**3. Pledge of Allegiance**

Mayor Rey led the meeting in the pledge of allegiance.

**4. Additions or Deletions to Agenda**

The Board added two additional Closed Session items: G.S. 143-318.11(a)(3) – Attorney-Client Privilege and G.S. 143-318.11(a)(4) – Economic Development to the agenda.

**5. Approval of Agenda**

The Board approved the agenda as amended.

**Action:** The Board approved a motion to approve the agenda as amended.

**Motion by:** Alderman Higgins

**Second by:** Alderman Christian

**Vote:** Unanimous

(A copy of the agenda is hereby incorporated by reference and made a part of these minutes – see attachment one.)

**6. Approval of Consent Items**

The Board approved the consent items:

a. Minutes of the July 14, 2014 Regular Meeting

**Action:** The Board approved a motion to approve the consent items from the minutes of July 14<sup>th</sup> Regular Meeting.

**Motion by:** Alderwoman Sutherland

**Second by:** Alderman Higgins

**Vote:** Unanimous

**7. Public Forum**

Mr. Nathaniel Fitch, Sr., 735 Goodyear Drive, inquired about the issue he brought up concerning the roadway at Sonic. Mr. Metcalf advised NCDOT was contacted and if funds are available this year that area will be addressed. DOT has had several complaints about this area. He also asked for information about a Police Athletic League. Mr. Metcalf requested Mr. Fitch call and set up an appointment with him, the Police Chief and Recreation Director. Mr. Fitch asked if the Town could set up a benevolence fund for the Town of Spring Lake. Mayor Rey advised when he meets with the Manager that issue can be discussed.

**8. Public Hearing**

**a. Conveyance of Land in Spring Lake Business and Industrial Center**

Mayor Rey opened the Public Hearing. No one else spoke for or against the conveyance of land in the Spring Lake Business and Industrial Center.

**Action:** The Board approved a motion to close the Public Hearing.

**Motion by:** Mayor Pro Tem O'Garra

**Second by:** Alderman Higgins

**Vote:** Unanimous

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment two.)

**9. Presentation**

**a. Promotion Ceremony, Police Department**

Chief McDuffie recognized the following Police Department personnel: Lieutenant Shakir is a Lieutenant over the Detective Section, Supervisor over the Traffic Officer and Code Enforcement Officer. He was promoted on January 24<sup>th</sup> of this year. Sergeant Reid was promoted on February 10<sup>th</sup> of this year. He is a Patrol Sergeant with Rotation B. Sergeant Ivey was promoted July 14<sup>th</sup> of this year. He is a Patrol Sergeant with Rotation A. Sergeant Connor was promoted June 27<sup>th</sup> of this year from Narcotic Detective to Training Sergeant. Detective Dufresne was promoted July 21<sup>st</sup> of this year and will specialize in investigating child sex abuse crimes, adult sexual assault cases and juvenile crimes. Chief McDuffie congratulated all officers and stated they are what make the department successful. He also introduced three new employees: Officer Spellman, Officer Ocampo and Office Assistant Abbott.

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment three.)

**10. New Business**

**a. Resolution (2014) 14, Authorizing Sale of Real Property for Economic Development**

Ms. Webb presented Resolution (2014) 14 and requested the Board approve the Resolution authorizing the sale of the remaining 23+ acres of land in the Spring Lake Business and Industrial Center to RLM Development, LLC. The Resolution also authorizes the Mayor and Clerk to execute the necessary documents to convey the property.

**Action:** The Board approved a motion to approve Resolution (2014) 14.

**Motion by:** Mayor Pro Tem O'Garra

**Second by:** Alderman Christian

**Vote:** Unanimous

(A copy of the agenda memo, Boundary Map and Resolution (2014) 14 is hereby incorporated by reference and made a part of these minutes – see attachment four.)

**b. Resolution (2014) 15, Approving Contract for Economic Incentive Sale and Option to Purchase**

Ms. Webb presented Resolution (2014) 15 which approves the contract, authorizes the mayor and Clerk to execute necessary documents and authorizes the Attorney to proceed with preparing documents for the closing.

**Action:** The Board approved a motion to approve Resolution (2014) 15.

**Motion by:** Alderwoman Sutherland

**Second by:** Mayor Pro Tem O'Garra

**Vote:** Unanimous

(A copy of the agenda memo, Contract for Economic Incentive Sale and Option to Purchase with Map and Resolution (2014) 15 is hereby incorporated by reference and made a part of these minutes – see attachment five.)

**c. Certificate of Sufficiency, Boyd Property**

Ms. Webb reported the petition for annexation from Mr. and Mrs. Boyd was signed by all owners of the property and is therefore sufficient. She requested the Board accept the Certificate of Sufficiency.

**Action:** The Board approved a motion to accept the Certificate of Sufficiency for the Green Property.

**Motion by:** Alderman Christian

**Second by:** Alderman Higgins

**Vote:** Unanimous

(A copy of the agenda memo, Certificate of Sufficiency and ownership information is hereby incorporated by reference and made a part of these minutes – see attachment six.)

**d. Feasibility Study, Boyd Property**

Mr. Scott presented the feasibility study for the Boyd Property. It was determined there is no significant cost to the Town to provide services to the property if annexed. He advised the property owner is responsible for any fees associated with connection to the water and sewer. The revenue estimate is approximately \$2,823. Should the Board desire to move forward with the annexation,

the next step would be to hold a public hearing and then approve an Ordinance to annex.

**Action:** The Board approved a motion to accept the feasibility study.

**Motion by:** Alderman Christian

**Second by:** Mayor Pro Tem O'Garra

**Vote:** Unanimous

(A copy of the agenda memo and feasibility study is hereby incorporated by reference and made a part of these minutes – see attachment seven.)

**e. Board of Adjustment Re-Appointment**

Ms. Webb advised that Ms. Rose Allen and Mr. James McIver's terms on the Board of Adjustment had expired. Both individuals expressed a desire to continue to serve. Ms. Webb requested the Board determine appointments of Ms. Allen and Mr. McIver. If they Board desires to appoint them for another term it would be a three-year term expiring July 31, 2017.

**Action:** The Board approved a motion to reappoint Ms. Allen and Mr. McIver to the Board of Adjustment for three-year terms.

**Motion by:** Alderman Higgins

**Second by:** Mayor Pro Tem O'Garra

**Vote:** Unanimous

(A copy of the agenda memo and applications from Ms. Allen and Mr. McIver is hereby incorporated by reference and made a part of these minutes – see attachment eight.)

**f. Capital Project Ordinance, WWTP**

Ms. West advised Ordinance (2014) 13 funds the engineering cost associated with the screw pumps project at the Wastewater Treatment Plant. This includes the grinder that was discussed earlier in the evening at a workshop. She stated once the construction costs are obtained through a bid process, an amendment to the Capital Project Ordinance will be presented for consideration.

**Action:** The Board approved a motion to approve Project Ordinance (2014) 13.

**Motion by:** Alderman Christian

**Second by:** Mayor Pro Tem O'Garra

**Vote:** Unanimous

(A copy of the agenda memo and Ordinance (2014) 13 is hereby incorporated by reference and made a part of these minutes – see attachment nine.)

**11. Closed Session G.S. 143-318.11(a)(3) – Attorney-Client Privilege, G.S. 143-318.11(a)(4) – Economic Development, and G.S. 143-318.11(a)(6) – Personnel**

**Action:** The Board approved a motion to go into Closed Session pursuant to G.S. 143-318.11(a)(3) – Attorney-Client Privilege, G.S. 143-318.11(a)(4) – Economic Development and G.S. 143-318.11(a)(6) – Personnel.

**Motion:** Alderman Higgins

**Second by:** Alderman Christian

**12. Adjournment**

**Action:** There being no further business to come before the Board, the meeting was adjourned at 9:55 p.m.

**Motion:** Mayor Pro Tem O'Garra

**Second by:** Alderman Higgins

**Vote:** Unanimous



*Rhonda D. Webb*  
Rhonda D. Webb, MMC  
Town Clerk

ATTEST:

Chris V. Rey  
Mayor

