

Town of Spring Lake
Regular Meeting of the Board of Aldermen
Municipal Building
300 Ruth Street
Spring Lake, NC 28390

March 14, 2016

MINUTES

7:05 p.m.

The Spring Lake Board of Aldermen held a regular scheduled meeting in the Grady Howard Conference Room of the Spring Lake Municipal Building with Mayor Pro Tem Dobbins presiding until Mayor Chris Rey arrived.

Board Members Present: Mayor Pro Tem Larry Dobbins
Alderman James Christian
Alderman James O'Garra
Alderwoman Fredricka Sutherland

Others Present:

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| Tad Davis, Town Manager | Tony Buzzard, Town Attorney |
| Byron Blumenfeld, Director of Water Resources | JC Combs, Assistant Recreation Director |
| John Kleinert, Director of Streets, Grounds and Sanitation | Rosa Henegan, Human Resources Officer |
| Paul Hoover, Director of Public Works | Troy McDuffie, Chief of Police |
| Doris Snider, Senior Center Director | Claiburn Watson, Finance Director |
| Jason Williams, Assistant Fire Chief | Rhonda Webb, Town Clerk |

2. Invocation

Alderwoman Sutherland gave a non-sectarian invocation.

3. Pledge of Allegiance

Mayor Pro Tem Dobbins led the meeting in the pledge of allegiance.

4. Additions or Deletions to Agenda

Mayor Pro Tem Dobbins requested to add to the agenda the creation of an ad hoc committee for the naming of the Poe Avenue bridge as item 9h.

Action: The Board approved a motion to add the creation of an ad hoc committee for the naming of the Poe Avenue bridge as item 9h

Motion by: Mayor Pro Tem Dobbins

Second by: Alderman O'Garra

Vote: Unanimous

5. Approval of Agenda

The Board approved the amended agenda.

Action: The Board approved a motion to approve the agenda.

Motion by: Alderwoman Lucas

Second by: Alderman O'Garra

Vote: Unanimous

(A copy of the agenda is hereby incorporated by reference and made a part of these minutes – see attachment one.)

6. Approval of Consent Items

The Board approved the consent items:

- a. Minutes of the February 8, 2016 Special Meeting
- b. Minutes of the February 22, 2016 Regular Meeting
- c. Minutes of the March 3, 2016 Special Meeting

Action: The Board approved a motion to approve the consent items: Minutes for February 18, 2016 Special Meeting, Minutes for February 22, 2016 Regular Meeting and Minutes for March 3, 2016 Special Meeting.

Motion by: Alderwoman Sutherland

Second by: Alderman Christian

Vote: Unanimous

7. Public Forum

No one spoke at the Public Forum.

8. Presentation

a. Carvers Creek State Park Update

Ms. Conolly provided the Board with an update on Carvers Creek State Park reviewing a summary of how the Park began and what has happened to date. She stated in 2015 there were 77,000 visitors at Carvers Creek State Park. She provided an overview of the services and activities available at the Park and advised 2016 is the 100th Anniversary of NC State Parks. They will host "A Blast from the Past" celebration on April 2, 2016 from 10 a.m. until 3 p.m. Ms. Conolly provided information on the Connect NC Bond and what it would mean for Carvers Creek Park. Should the Bond pass, they would like to use the \$5,700,750 slated for Carvers Creek to improve road access and parking, renovate the Rockefeller house and if possible build a bridge across Jump and Run creek to allow development of picnic areas with shelters, ADA fishing access, public restroom, road access and parking to the day use facilities. Alderwoman Sutherland inquired about partnering with the State Park to expand Mendoza Park. Ms. Conolly stated they will be happy to open the dialog on this request. Mayor Pro Tem Dobbins stated his grandfather worked on that property prior to 1946.

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment two.)

Mayor Rey arrived at 7:24 p.m.

b. Business of the Month

Mayor Rey and Ms. Hash announced that Taco Bell received the Business of the Month award.

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment three.)

c. Certificate of Appreciation, Recreation Advisory Committee Member

Mayor Rey and Ms. Combs presented a certificate of appreciation to Mr. Kalim Muhammad for his service to the Town by serving on the Recreation Advisory Committee.

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment four.)

d. Board of Aldermen Service Pin Presentation

Mayor Rey presented Alderman O'Garra and Alderwoman Sutherland with a 10-year service pin and Alderman Christian

with a 5-year service pin.

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment five.)

e. Manager's Update

Mr. Davis reported the following:

- He highlighted the great work that Doris is doing with the Senior Center certification process. They have a variety of activities planned.
- Friday, March 18, 2016 from 9 a.m. until 11 a.m. Coffee with a Cop at Hardee's.
- Saturday, March 19, 2016 at 10:30 a.m. the Police Department is hosting a Polar Plunge at the Country Inn and Suites.
- Easter Egg Hunt at Mendoza Park, Saturday, March 19, 2016 at 11 a.m.
- Tomorrow is Election Day from 6:30 a.m. until 7:30 p.m. The NC Connect Bond will be on the ballot tomorrow.

Mayor Pro Tem Dobbins stated Major League Baseball is coming to Fort Bragg and inquired if we will be able to get something for Spring Lake. Mr. Davis stated we will look at opportunities that might be available.

Alderwoman Sutherland thanked Ms. Doris for the job that she is doing at the Senior Center and inquired if she could get Bid Wiz at our center. She stated people are going to Fayetteville to play in the Bid Wiz tournaments and she would like to get it here so we can keep people in Spring Lake.

9. New Business

a. Reconsideration, Case 16-032, FTCC

Mr. Hoover advised the site plan in the packet includes a driveway off of Lillington Highway which NCDOT will not allow to stay open. He stated the Town received notification at 4:45 p.m. today that NCDOT will not allow the second driveway to remain open and the site plan they are being asked to consider will not be approved by NCDOT.

Ms. Melton presented Case 16-032 and advised the changes from the last site plan are that the second entrance/exit is now proposed to be left open and the parking that was in the back of the building has been removed and a fire lane was added. She stated after learning tonight that NCDOT will not allow the second entrance/exit to remain open, a new site plan will have to be submitted to the Planning Department. This is actually a condition listed. She also advised the site plan that was submitted does not meet all the Ordinance related standards and the new submission must include landscaping and sidewalks. Alderwoman Sutherland inquired about the reason NCDOT is denying the request to keep the second entrance/exit open and if they held a public hearing. Ms. Melton advised that NCDOT does not hold public hearings for driveway permits but stated she will find out if there is an appeal process. Mr. Crawford advised he has had several discussions with NCDOT trying to reach an agreement on the second entrance/exit. On Friday of last week he was told they would require turn lanes but still would not allow the second entrance/exit to remain open. He stated at approximately 4:45 p.m. this afternoon, after multiple discussions, NCDOT sent a decision that eliminated the need for the turn lane requirement but still denied the second entrance/exit. They stated it was due to safety issues with the two entrances/exits being so close together and the potential for collisions to occur with traffic moving slower while entering/exiting. Mr. Crawford stated that they have been working diligently to convince them to keep it open to no avail.

Mr. Davis suggested that Town staff continue to work this issue with NCDOT. Mayor Rey stated he believes the changes NCDOT are mandating is due to the increased volume of traffic traveling on Lillington Highway. The option was discussed to make the second entrance/exit a right only exit but NCDOT denied that as a viable option as well. The board wants to give a level of flexibility to the engineer and staff to have dialog with NCDOT to bring up this option again or to discuss other options that would allow the second entrance/exit to remain open. FTCC wants to have the building completed by July so that classes can start in August. It is for this reason the Board decided to conditionally approve the site plan without the second driveway with the understanding that staff work hard to figure out a way to have more than one entrance/exit if at all possible. Alderwoman Sutherland advised Woodland West community will draft a letter to

NCDOT to help with the request. Alderman Christian suggested we get our Legislators involved as well. Mr. Hoover pointed out condition #1 which addresses exactly what has been discussed tonight. He also stated if the second driveway is closed it will not meet fire code and the design will have to be amended to show fire apparatus access and two-way traffic. Permits cannot be issued until all conditions are met. Mr. Joe Levister, Vice President for Administrative Services, FTCC, thanked the Board and stated he will do everything he can to meet the Board's request.

Action: The Board approved a motion to approve Case 16-032 subject to the Ordinance related conditions.
Motion by: Alderman Christian
Second by: Alderman O'Garra
Vote: Unanimous

(A copy of the agenda memo and Cumberland County Planning & Inspections Department Action Memorandum and Site Profile is hereby incorporated by reference and made a part of these minutes – see attachment six.)

b. Bid Award, Parker Street Relocation

Mr. Hoover advised the recommended contract has been approved by the Attorney. There are insufficient funds to build this road and a Budget Amendment will be required. The bid packet was given to 10 contractors; however, there was only one bid submitted. Mr. Hoover recommended approval. Alderwoman Sutherland inquired about only received one bid and Mr. Hoover speculated that perhaps it is because this is a small project in the "big road building" scope of things. She asked who will be responsible for the roadway and Mr. Hoover advised it will be a Town owned roadway. Ms. Webb clarified that in approving the bid award the Board is also approving the contract and it was determined that is the Board's intent.

Action: The Board approved a motion to approve the bid award for the Parker Street relocation.
Motion by: Alderwoman Lucas
Second by: Mayor Pro Tem Dobbins
Vote: Unanimous

(A copy of the agenda memo, recommendation letter, certified bid tabulation sheet, bid form for construction contracts modified agreement and task order #4 is hereby incorporated by reference and made a part of these minutes – see attachment seven.)

c. Budget Amendment 2016.13, Parker Street Relocation

Mr. Watson presented Budget Amendment 2016.13 to fund the Parker Street relocation. He advised he recommends using Fund balance because we will be adding to the commercial tax base of the Town. The value of the Marriott is approximately \$8M. Once the project is completed and fully on the tax books, we should gain between \$55,000 and \$65,000 each year in tax revenue, not including the water/sewer revenues it will bring.

Action: The Board approved a motion to approve Budget Amendment 2016.13.
Motion by: Alderman Christian
Second by: Alderman O'Garra
Vote: Unanimous

(A copy of the agenda memo, bid tab with breakdown sheet and Budget Amendment 2016.13 is hereby incorporated by reference and made a part of these minutes – see attachment eight.)

d. Consideration of Converting Street Lights to LED Lights

Mr. Hoover advised this is an opportunity to enter into an agreement with Duke Energy to have all the street lights in the Town converted to LED. Any lights that are older than 20 years will be converted at no charge to the Town. The remaining 255 lights will be converted at \$50 per light which the Town will have to pay. He stated it will take 13 months

to recoup the amount and after that time we will save approximately \$1300 per month. The board requested that staff find out if citizens can get the shields to control the lights if needed and if so if there is a cost to the Town or the citizens. This initiative does not include individual lights that citizens have requested and pay for themselves. The board requested that staff find out if we can get the names of those who have an individual light so we can get the word out to them.

Action: The Board approved a motion to approve the replacement of street lights with LED lights with the condition that a shield be added if requested by a citizen.

Motion by: Alderwoman Sutherland

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda memo and street light change proposal is hereby incorporated by reference and made a part of these minutes – see attachment nine.)

e. Budget Amendment 2016.14, Street Light Conversion

Mr. Watson presented Budget Amendment 2016.14 to pay for the approved street light conversion project. Alderwoman Sutherland inquired how the extra funds were available and Mr. Watson advised Insurance & Bonding (property and casualty insurance) funds were over-estimated and when the bill actually came in it was less than expected.

Action: The Board approved a motion to approve Budget Amendment 2016.14.

Motion by: Mayor Pro Tem Dobbins

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda memo and Budget Amendment 2016.13 is hereby incorporated by reference and made a part of these minutes – see attachment ten.)

f. Appointment, Military and Veterans Advisory Committee

Ms. Webb advised the Board that Sandra McDonald submitted an application to serve on the Military and Veterans Advisory Committee. If appointed, she will serve a three-year term expiring March 31, 2019. She asked the Board to determine the appointment of Ms. McDonald.

Action: The Board approved a motion to appoint Sandra McDonald to the Military and Veterans Affairs Advisory Committee for a three-year term expiring March 31, 2019.

Motion by: Alderman Christian

Second by: Alderwoman Lucas

Vote: Unanimous

(A copy of the agenda memo and application from Sandra McDonald is hereby incorporated by reference and made a part of these minutes – see attachment eleven.)

g. Xerox Copier/Printer Solutions

Mr. Blumenfeld presented a concept to consolidate the copying and printing tasks performed by Town staff. This option will save the Town approximately \$7,557 per year.

Action: The Board approved a motion to approve the Xerox copier/printer solution.

Motion by: Alderwoman Sutherland

Second by: Mayor Pro Tem Dobbins

Vote: Unanimous

(A copy of the agenda memo and presentation is hereby incorporated by reference and made a part of these minutes – see attachment twelve.)

h. Creation of Ad Hoc Committee for Naming the Poe Avenue Bridge

Mayor Pro Tem Dobbins proposed that we allow citizens to have input in naming the Poe Avenue Bridge and requested to create a committee for this purpose. Alderwoman Sutherland inquired why we would not have public input meetings to allow citizens to offer input in naming the Poe Avenue Bridge. Alderman Christian stated he believes the Board would be the entity to which the citizens would bring input to regarding their desires in naming the bridge and he feels this is just creating another level of bureaucracy. After a short discussion, the Board decided to create a committee but to also not exclude holding public input meetings as well.

Action: The Board approved a motion to approve creating a formal ad hoc committee in naming the Poe Avenue bridge.

Motion by: Mayor Pro Tem Dobbins

Second by: Alderman O’Garra

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|------------------|-----------------------|-----------------------|
| Vote: 3-2 | Yes | No |
| | Mayor Pro Tem Dobbins | Alderman Christian |
| | Alderwoman Lucas | Alderwoman Sutherland |
| | Alderman O’Garra | |

Mayor Rey thanked everyone for their patience over the past few months. He thanked the Board for their hard work. Tomorrow is Election Day, please go out a vote. He also invited everyone to his Watch Party at County Inn Suites at 8 p.m. tomorrow night.

II. Adjournment.

Action: There being no further business to come before the Board, the meeting was adjourned at 8:54 p.m.

Motion: Alderman O’Garra

Second by: Mayor Pro Tem Dobbins

Vote: Unanimous



Rhonda D. Webb
Rhonda D. Webb, MMC, NCCMC
Town Clerk

ATTEST:


Chris V. Rey
Mayor