

Town of Spring Lake
Regular Meeting of the Board of Aldermen
Municipal Building
300 Ruth Street
Spring Lake, NC 28390

May 13, 2013

MINUTES

7 p.m.

The Spring Lake Board of Aldermen held a regular scheduled meeting in the Grady Howard Conference Room of the Spring Lake Municipal Building with Mayor Chris V. Rey presiding.

Board Members Present: Mayor Pro Tem Napoleon Hogans
Alderman James Christian
Alderman Richard Higgins
Alderman James O'Garra
Alderwoman Fredricka Sutherland

Others Present:

Ken Metcalf, Interim Town Manager
Troy McDuffie, Police Chief
Tina West, Human Resources Director
Allen Coats, Finance Director
T.J. McLamb, Fire Chief
Rhonda Webb, Town Clerk

2. Invocation

Alderman O'Garra gave a non-sectarian invocation.

3. Pledge of Allegiance

Mayor Rey led the meeting in the pledge of allegiance.

4. Additions or Deletions to Agenda

There were no additions or deletions to the agenda.

5. Approval of Agenda

The Board approved the agenda.

Action: The Board approved a motion to approve the agenda as presented.

Motion by: Alderman Higgins

Second by: Alderwoman Sutherland

Vote: Unanimous

(A copy of the agenda is hereby incorporated by reference and made a part of these minutes – see attachment one.)

6. Approval of Consent Items

The Board approved the consent items:

- a. Minutes of the April 22, 2013 Regular Meeting
- b. Minutes of the April 30, 2013 Special Meeting
- c. Minutes of the May 6, 2013 Special Meeting
- d. Minutes of the May 7, 2013 Special Meeting

Action: The Board approved a motion to approve the consent items for April 22, 2013, April 30, 2013, May 6, 2013 and May 7, 2013.

Motion by: Mayor Pro Tem Hogans

Second by: Alderwoman Sutherland

Vote: Unanimous

7. Public Forum

Regina Xadu, 200 Scarborough Street, announced the Joint Appearance Awards Program. She encouraged people to submit nominations and stated she hopes Spring Lake will win this year.

8. Presentations

a. Presentation to Boy Scouts and Girl Scouts

Alderman O'Garra gave the Boy Scouts and the Girl Scouts a donation from the Spring Lake Optimist Club.

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment two.)

b. Fayetteville State University Service Learning Partnership

Dr. Davis and Ms. Lyon provided the Board with an overview of the Service Learning Program. They support academically-based engagement in civic life and service learning to promote ethical and social responsibility. Service-learning is a teaching and learning strategy that integrates meaningful community service with instruction and reflection to enrich the learning experience, teach civic responsibility and strengthen communities. To participate in the Service-learning program the Town would have to sign an agreement with Fayetteville State University. There is no charge to the Town to participate in the program.

(A copy of the agenda memo and PowerPoint Presentation is hereby incorporated by reference and made a part of these minutes – see attachment three.)

c. Marketing of Industrial Park

Mr. Grant Murray, Mr. Patrick Murray and Mr. Macon Thompson provided the Board with an overview of the services they provide. They stated they believe they can market the Industrial Park property should the Board hire them to do so. They will create a custom marketing brochure for the property and advertise through commercial databases. They would like to raise Spring Lake's profile. If the Board decides to look at them further they will be happy to return and provide the Board with a more detailed presentation.

(A copy of the agenda memo and PowerPoint Presentation is hereby incorporated by reference and made a part of these minutes – see attachment four.)

d. Main Street Master Plan and Façade Guidelines

Mr. Mike Miller from McGill Associates provided the Board with an overview of the Downtown Master Plan and Façade Guidelines. He stated the goals for the Downtown Master Plan are to help Downtown businesses thrive, broaden the appeal of Downtown to visitors, make Downtown beautiful and pedestrian friendly, encourage a multi-cultural and International aesthetic and support future growth by creating opportunities for Downtown re-development. The Façade Enhancement Program will help business owners transform their buildings so they have a new and updated look. The two main components of the implementation are the public and private investment. Mr. Hunt advised they would like to present a resolution of support for the Main Street Master Plan and Façade Guidelines at the Board's next regular scheduled meeting. He further stated the Town was awarded a \$35,000 grant from Cumberland County to start our own micro

loan façade grant program and stated they would like to offer it to the community as soon as possible. He advised Dr. Aziz has agreed to chair the Main Street Association and will be going door to door to let businesses on Main Street know about the program.

(A copy of the agenda memo and PowerPoint Presentation is hereby incorporated by reference and made a part of these minutes – see attachment five.)

e. Yard of the Month Certificates for May

Mayor Rey presented certificates to the Yard of the Month recipients in attendance.

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment six.)

f. Fayetteville by Fitch Boxing Team

Mr. Fitch presented Mayor Rey, Alderman O'Garra and Mr. Metcalf with a plaque of appreciation for their support of the FYAL and Fitch Boxing Team. Mr. Fitch also gave a donation to Boy Scout Troop 772, Holly Hills Community Watch, Spring Lake Optimist Club and the Senior Enrichment Center. Their next event will be on October 19, 2013.

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment seven.)

g. Police Department Update

Chief McDuffie provided the Board with an update on the Police Department. He advised effective June 1, 2013 the Spring Lake Police Department will begin investigating all felonies that occur within the town limits of Spring Lake including homicides and other death investigations. All officers holding the rank of Sergeant or above or the designation of detective will be authorized to request felony warrants. This step concludes the restoration of the Police Department. There will still be challenges but they will face them with professionalism and integrity. He thanked God for His guidance in getting to this point, he thanked the current and previous Boards for their support, he thanked his staff for their dedication, teamwork and commitment and he thanked the Spring Lake community for the opportunity to regain their trust and confidence. He introduced the Spring Lake Police Department Detective Staff: Captain Stafford, Detective Brown, Detective Shakir and Detective Wilkerson. The Board thanked the Chief for the hard work to get the Department back where it needs to be.

(A copy of the agenda memo and Letter from Judge Keever and District Attorney West is hereby incorporated by reference and made a part of these minutes – see attachment eight.)

9. New Business

a. Certificate of Sufficiency, Wellons Property Annexation

Ms. Webb reported the petition for annexation from Mr. Wellons is signed by all owners of the property and is therefore sufficient. She requested the Board accept the Certificate of Sufficiency.

Action: The Board approved a motion to accept the Certificate of Sufficiency.

Motion by: Mayor Pro Tem Hogans

Second by: Alderwoman Sutherland

Vote: Unanimous

(A copy of the agenda memo and Certificate of Sufficiency is hereby incorporated by reference

and made a part of these minutes – see attachment nine.)

b. Certificate of Sufficiency, Goodson Properties Management, LLC Annexation

Ms. Webb reported the petition for annexation from Goodson Properties Management, LLC is signed by all owners of the property and is therefore sufficient. She requested the Board accept the Certificate of Sufficiency.

Action: The Board approved a motion to accept the Certificate of Sufficiency.

Motion by: Alderwoman Sutherland

Second by: Alderman O'Garra

Vote: Unanimous

(A copy of the agenda memo and Certificate of Sufficiency is hereby incorporated by reference and made a part of these minutes – see attachment ten.)

c. Feasibility Study, Wellons Property Annexation

Mr. Scott presented the feasibility study for the Wellons Property annexation. He advised the feasibility study revealed there is no significant cost to provide services to this property. The property owner is responsible for the cost associated with obtaining water and sewer to the property. The revenue estimate is approximately \$340.00 based on current property valuation.

(A copy of the agenda memo and Feasibility Study is hereby incorporated by reference and made a part of these minutes – see attachment eleven.)

d. Feasibility Study, Goodson Properties Management, LLC Property

Mr. Scott presented the feasibility study for the Goodson Property annexation. He advised there is no significant cost associated with providing services to this property. The property owner is responsible for any costs associated with obtaining water and sewer to the property. A lift station will be needed for this property and that has been communicated to the property owner. The revenue estimate is approximately \$339.00 based on current property valuation.

(A copy of the agenda memo and Feasibility Study is hereby incorporated by reference and made a part of these minutes – see attachment twelve.)

10. Public Hearing on Annexations

a. Wellons Property Annexation

Mayor Rey opened the Public Hearing. No one spoke for or against the Wellons Property Annexation.

Action: The Board approved a motion to close the public hearing.

Motion by: Alderman Higgins

Second by: Alderman O'Garra

Vote: Unanimous

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment thirteen.)

b. Goodson Properties Management, LLC Annexation

Mayor Rey opened the Public Hearing. No one spoke for or against the Goodson Property Annexation.

Action: The Board approved a motion to close the public hearing.

Motion by: Alderman O'Garra

Second by: Mayor Pro Tem Hogans

Vote: Unanimous

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment fourteen.)

9. New Business Con't

e. Annexation Ordinance (2013) 5, Wellons Property

Mr. Scott advised this is the last step in annexing the Wellons property and advised staff recommends approval.

Action: The Board approved a motion to approve Ordinance (2013) 5.

Motion by: Alderman O'Garra

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda memo and , and Ordinance (2013) 5 is hereby incorporated by reference and made a part of these minutes – see attachment fifteen.)

f. Annexation Ordinance (2013) 6, Goodson Properties Management, LLC

Mr. Scott advised this is the last step in annexing the Goodson property and advised staff recommends approval.

Action: The Board approved a motion to approve Ordinance (2013) 6.

Motion by: Alderwoman Sutherland

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda memo and Ordinance (2013) 6 is hereby incorporated by reference and made a part of these minutes – see attachment sixteen.)

g. Resolution (2013) 14, Lillington Highway Water Line Project Bid Award

Mr. Hoover presented Resolution (2013) 14 to approve a zero interest loan for the Lillington Highway Water Line upgrade project. This project increases portions of the water line to make the entire line consistent from Harnett County to the Water Tower. Completion of this project will make it possible for Harnett County to provide enough water to support the entire Town should the need arise.

Action: The Board approved a motion to Resolution (2013) 14.

Motion by: Alderman Christian

Second by: Alderman O'Garra

Vote: Unanimous

(A copy of the agenda memo, Letter and Bid Tab from MacConnell & Associates and Resolution (2013) 14 is hereby incorporated by reference and made a part of these minutes – see attachment seventeen.)

h. Resolution (2013) 15, Maintain and Support Current Integrity and Funding for Parks and Recreation Trust Fund (PARTF)

Mr. Metcalf stated Resolution (2013) 15 is a resolution to support the PARTF by showing state lawmakers how important PARTF is to local governments.

Action: The Board approved a motion to approve Resolution (2013) 15.

Motion by: Alderwoman Sutherland

Second by: Alderman O'Garra

Vote: Unanimous

(A copy of the agenda memo and Resolution (2013) 15 is hereby incorporated by reference and made a part of these minutes – see attachment eighteen.)

i. Resolution (2013) 16, Annual Audit Contract

Mr. Coats presented Resolution (2013) 16 for the annual audit contract. The cost is the same as last year. This is the second year with this company since we bid the service last year. However, this is the seventh consecutive year with this company. Concern was expressed with staying with the same company for so long.

Action: The Board approved a motion to approve Resolution (2013) 16.

Motion by: Alderman Christian

Second by: Alderman Higgins

Vote: Unanimous

(A copy of the agenda memo, Audit Contract, Engagement Letter and Resolution (2013) 16 is hereby incorporated by reference and made a part of these minutes – see attachment nineteen.)

j. Resolution (2013) 17, Declaring Surplus Vehicles and Equipment

Mr. Coats stated this resolution declares vehicles and equipment surplus. This is the equipment that Chief McLamb referred to in the workshop earlier this evening.

Action: The Board approved a motion to approve Resolution (2013) 17.

Motion by: Alderwoman Sutherland

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda memo and Resolution (2013) 17 is hereby incorporated by reference and made a part of these minutes – see attachment twenty.)

k. Budget Amendment 2013.15, Fire Department

Mr. Coats stated Budget Amendment 2013.15 will budget proceeds from the sale of surplus fire equipment for transfer into a special fund to hold for future use in purchasing a rescue truck for the Fire Department.

Action: The Board approved a motion to adopt Budget Amendment 2013.15.

Motion by: Alderman Higgins

Second by: Alderman O'Garra

Vote: Unanimous

(A copy of the agenda memo and Budget Amendment 2013.15 is hereby incorporated by reference and made a part of these minutes – see attachment twenty-one.)

l. Budget Amendment 2013.16, Street Paving

Mr. Coats presented Budget Amendment 2013.16 is to appropriate funds from a couple of proprietary funds to the street paving project fund.

Action: The Board approved a motion to approve Budget Amendment 2013.16.

Motion by: Alderwoman Sutherland

Second by: Alderman Higgins

Vote: Unanimous

(A copy of the agenda memo and Budget Amendment 2013.16 is hereby incorporated by reference and made a part of these minutes – see attachment twenty-two.)

m. Board to Consider Meeting Schedule for May 27, 2013

Mayor Rey requested the Board cancel the May 27, 2013 meeting.

Action: The Board approved a motion to cancel the May 27, 2013 meeting.

Motion by: Alderman O'Garra

Second by: Alderman Higgins

Vote: Unanimous

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment twenty-three.)

II. Closing Comments.

Alderman O'Garra

- It has been a long night and I thank you all for coming out.
- I am glad Spring Fling is over and I enjoyed myself.

Mayor Pro Tem Hogans

- Thank you staff for all the good work.

Alderman Christian

- Welcomed Regina Xadu's aunt.
- I want to thank staff for the information at the workshop.

Alderwoman Sutherland

- I'm missing Dancing with the Stars (stated in jest).
- I want to thank Regina for the job you do and keep up the good work.
- I thank the Police Department for all your hard work and I'm happy we are moving forward.
- I want to thank Chief McLamb for taking the time to explain what you do.

Alderman Higgins

- It is a good night for Spring Lake.
- I appreciate everyone being here
- I'm proud of the Police Department.

Mr. Metcalf

- Congratulations to the Police Department.
- Great work everyone.

Mayor Rey

- Good night and God bless.

12. Adjournment.

Action: There being no further business to come before the Board, the meeting was adjourned at 8:44 p.m.

Motion: Alderwoman Sutherland

Second by: Alderman Higgins

Vote: Unanimous



Rhonda D. Webb

Rhonda D. Webb, MMC
Town Clerk

ATTEST:

Chris V. Rey
Mayor