



Town of Spring Lake  
 300 Ruth Street  
 Spring Lake, North Carolina 28390  
 (910) 703-8912

## Residential Utility Service Application

APPLICATIONS WILL NOT BE ACCEPTED AND SERVICE WILL NOT BE ESTABLISHED, WITHOUT THE FOLLOWING:

1. **Deposit/Service Fee** – A Deposit and Service Fee will be required to establish utility service. A credit check is required to determine the deposit tier that an applicant must remit. The deposit charge will remain on your account until your final bill. If your final bill is larger than the deposit amount, you will be billed for the balance. If your final bill is less than your deposit amount, we will send a refund check to your new residence. If your refund is less than \$3.00, no refund will be issued.

Tier 1	\$ 50.00	Minimum deposit for homeowner with good credit
Tier 2	\$ 100.00	Minimum deposit for renter with good credit
Tier 3	\$ 150.00	Minimum deposit for all with bad credit

2. **Identification** – Two forms of identification are required; one form must be a picture. This must be the person who is assuming financial responsibility for the account.

3. **Rental or Lease Agreement** – If you do not own the property where service will be established, a copy of the rental or lease agreement must accompany the application; otherwise, proof of ownership will be required.

**Please ensure that all faucets are tuned off. Failure to do so may result in a delay of service. We are not responsible for any damage to property due to neglect on the customers part. Your service order will be completed within 24 hours of the application date.**

Date Service Requested: \_\_\_\_\_ Account Number: \_\_\_\_\_

Applicant: \_\_\_\_\_  
 Last Name First Middle SSN Driver's License State

Co Applicant: \_\_\_\_\_  
 Last Name First Middle SSN Driver's License State

Service Address: \_\_\_\_\_

Rent:  Own:

Mailing Address (if different from above): \_\_\_\_\_

Telephone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cellular # (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email \_\_\_\_\_

Have you ever had service with the Town of Spring Lake at another residence? YES  NO

Previous Address: \_\_\_\_\_

### Nearest Relative Not Living With You

Name	Address	Phone	Relationship
------	---------	-------	--------------

**Security Question.** The Town of Spring Lake will not discuss or allow requests for changes over the phone unless your identity is verifiable. For your convenience, you may answer one (1) of the following security questions so that we may verify your identity.

