

Town of Spring Lake-Spring Fling 2017

Food Vendor responsibilities

Date: Saturday, April 8th 2017

Operation Hours: 10:00 am to 4:00 pm

Set up – 7AM to 9AM

-All food vendors are required to obtain permits for operations during the Spring Fling hours of operation. Please contact the Cumberland County Health Department (Division of Environmental Health) for detailed information (910) 433-3622

-All warming devices must be UL listed.

-There is no electricity provided, all units must be self contained. There will be a \$50 penalty fee for violations.

-Each 10X10 space that has warming devices is required to have (1) 10lb. ABC dry chemical fire extinguisher that has been inspected and dated or (1) 25lb. CO2 extinguisher.

-All booths must be completely operational by 9AM.

-All vehicles must be removed from the event area and parked in public parking area before 9AM. (Due to safety precautions, no vehicles will be allowed to move in or out of event area during the hours of 9AM to 4PM).

-Tear down: 4PM to 5PM– vendor booths must be dismantled, and removed from the area no later than 6PM.

-All vendor booths must remain operational and staffed during the Spring Fling Hours of Operation 10AM to 4PM

-Though security will be provided for this event, each vendor is responsible for their own booth/space security, risk of loss and damage, and theft. Upon signing this application, you agree to hold harmless the Town of Spring Lake, their agents or volunteers liable for any loss, damage, injuries or theft during your involvement with the Town of Spring Lake-Spring Fling event.

-Vendors are responsible for cleaning their own booth space upon closing. Each space must be in a (“As you found it” condition when you vacate your booth space after the event).

-Booth Space must be garbage and debris free upon vacating your assigned space.

-Vendors are responsible for bringing their own canopies, tables, and needed equipment (we do not provide ice, water or gray tank).

-Vendors are responsible for any taxes they may incur from profits of sales where applicable.

-Canopy must be secured and capable of withstanding wind or changes in weather.

-Vendor is responsible for preparing for inclement weather conditions.

-There is NO REFUND on booth spaces. Upon signing your application, you’re agreeing to terms of this agreement with the Town of Spring Lake. We do not refund fees for failure to observe rules and regulations set forth by the Town of Spring Lake.

-You may sell your organizations fundraising articles and present donation depositories only at your booth space.

-You agree not to sell or share your booth space with any 3rd Parties.

-All Vendors will perform in a professional manner, and will be courteous to all event guest, participating vendors, and volunteers.

The Town of Spring Lake Staff, its agents, and security have the right to ask guests and vendors to leave at any time.

Please Sign Here: _____ Date: _____

Please contact JC Combs at (910) 436-0011 ext 1703 or email jcombs@spring-lake.org for more information.