Town of Spring Lake
Stormwater Management Permit Application

GENERAL INFORMATION

Project Name:
Street Address:
Directions to project (from nearest major intersection: _____   _____

PERMIT INFORMATION

Specify whether the project is: ❐ New Project   ❐ Modification to Existing Permit: _____
Type of Project: ❐ Low Density – project is greater than one (1) acre with less than 24% impervious surface   ❐ High Density – project is greater than one (1) acre with 24% or more impervious surface

CONTACT INFORMATION

Applicant Information (person, corporation, etc. who owns the project)			
Name:			
Address:			
City		State	Zip
Phone	Email		
Owner/Signing Official Information (person legally responsible for facility compliance)			
Owner/Signing Official Name:			
Owner/Signing Official Address:			
City		State	Zip
Phone	Email		

Contact Person Information (optionally list any person who can answer questions about the project on the owners behalf – contractor, engineer, etc.)		
Name		
Address		
City	State	Zip
Phone	Email	

PROJECT INFORMATION

Total Property Area (sqft)
Existing Impervious Surface Area with property area (sqft)
Proposed Impervious Surface Area within Property Area (sqft)
Project Percent of Impervious Surface Area
Please describe how stormwater runoff will be treated (attach additional pages if necessary)
Type of stormwater BMP's proposed for this project

❐ Bioretention Area
❐ Disconnected Impervious
❐ Dry Detention Basin
❐ Filter Strip/Level Spreader

❐ Grass Swale
❐ Infiltration Basin
❐ Infiltration Trench
❐ Permeable Pavement

❐ Rainwater Harvesting
❐ Rooftop Runoff Management
❐ Sandfilter
❐ Stormwater Wetland

❐ Underground Detention System
❐ Wet Detention Basin
❐ Other (specify)

Complete the following information for each stormwater BMP drainage area. If there are more than two drainage areas in the project, attach an additional sheet with the information for each area provided in the same format as below. Low density projects may omit this section.

Basin Information	BMP #	BMP #
Receiving Stream Name		
Receiving Stream Index #		
Stream Classification		
Total Drainage Area (sqft)		
On-Site Drainage Area (sqft)		
Off-Site Drainage Area (sqft)		
Total Impervious Area (sqft)		
Buildings/Lots (sqft)		
Impervious Pavement (sqft)		
Pervious Pavement (sqft)		
Impervious Sidewalk (sqft)		
Pervious Sidewalk (sqft)		
Other (sqft)		
Future Development (sqft)		
Existing Impervious to remain(sqft)		
Percent Impervious Area (sqft)		

Application Checklist (please make sure all required items are included at submittal)
- ❒ Completed Stormwater Permit Application Form
- ❒ Permit Application Processing Fee - $250 (not required for low density projects)
- ❒ One (1) copy engineering plans (see attached for checklist)
- ❒ Property Owner Authorization Form (if applicant/signing official is not property owner)
- ❒ Draft Operations and Maintenance Agreement plus addendum for each BMP proposed
- ❒ Low Density Supplement Sheet (for Low Density Projects only)

APPLICANT'S CERTIFICATION

I, _____(print or type applicant name) certify that the information included on this permit application form is, to the best of my knowledge, correct and that the project will be constructed in conformance with the approved plans, that the required deed restrictions and protective covenants will be recorded, and that the proposed project complies with the requirements of the Town of Spring Lake Post Construction Stormwater Ordinance.

_____   _____
 Signature   Date

Town of Spring Lake
Stormwater Permit Supplement
Property Owner Authorization Form

I, _____ (print or type property owner name), certify that I own the property identified in this permit application, and thus give permission to _____ (print or type name of applicant) to develop the project as currently proposed. A copy of the lease agreement or pending property sales contract has been provided with the submittal, which indicates the party responsible for the operation and maintenance of the stormwater system.

As the legal property owner I acknowledge, understand, and agree by my signature below, that if my designated agent (Applicant) dissolves their company and/or cancels or defaults on their lease agreement, or pending sale, responsibility for compliance with the Town of Spring Lake Stormwater Permit reverts back to me, the property owner. As the property owner, it is my responsibility to notify the Town of Spring Lake immediately and submit a completed Name/Ownership change form within 30 days; otherwise I will be operating a stormwater treatment facillity without a valid permit.

_____   _____
Signature   Date

I, _____ a Notary Public for the State of _____, County of _____, do hereby certify that _____ personally appeared before me this day of _____, 20_____, and acknowledge the due execution of the application for a stormwater permit. Witness my hand and official seal,

                                                                     _____

My commission expires: _____

Town of Spring Lake
Stormwater Engineer Plans Checklist

The following items are required on engineered plans submitted with stormwater permit application:

- ❒ Development/Project Name
- ❒ Engineer Name and Firm
- ❒ Legend
- ❒ North Arrow
- ❒ Scale (bar and numerical)
- ❒ Revision Number and Date
- ❒ Existing and proposed property boundaries (including right-of-way boundaries)
- ❒ Existing and proposed easements
- ❒ Location map with named streets or NCSR numbers
- ❒ Original contours
- ❒ Proposed contours
- ❒ Wetland Information (or note on plans that wetlands are not located on property)
- ❒ Mean High Water Table Elevation
- ❒ Existing and proposed structures, paved areas, sidewalks and other impervious surface
- ❒ Location, size, length, inverts and slopes shown for all proposed stormwater pipe (can be in table if necessary)
- ❒ Information for each stormwater BMP to include (as applicable):
    - ❒ Drainage Area
    - ❒ Designed rainfall depth
    - ❒ Dimensions of all basins, channels, chambers, etc.
    - ❒ Slope of channel and basin walls
    - ❒ Peak Flow Calculations
    - ❒ Storage Volume
    - ❒ Drawdown time
    - ❒ Basin elevations
    - ❒ Soils Information
    - ❒ Landscaping/Planting information