

# Town of Spring Lake Special Meeting of the Board of Alderman

## MEETING MINUTES

Call to order: A Special Meeting of the Board of Alderman was held in the Grady Howard Room of the town hall on May 22, 2014. The meeting was called to order at 6:14 p.m. by Mayor Chris Rey.

Approval of the Agenda: Mayor Rey asked for a motion to approve the agenda. Alderman Higgins made the motion to approve the agenda. It was moved and properly seconded by Alderwoman Sutherland. Motion was carried.

### Board Members in Attendance:

Alderwoman Fredericka Sutherland

Alderman Richard Higgins

Mayor Pro Tem James O'Garra (Arrived at 6:38)

Mayor Chris Rey

Alderman James Christian

Alderwoman Densie Lucas (Absent)

A transit update was given by Lynn. Updates to the bus routes will begin July 1<sup>st</sup>. The new route has 27 stops as opposed to 24. Two more routes will be added at no cost to the town. With the new schedule will run every hour. See attachment Alderwoman Sutherland said that this is great work, especially if there is no cost to the town. The town will get more bang for the buck.

Alderman Higgins said that he would be interested in keeping up with the ridership numbers. I think it is a good thing. Alderman Christian said that he had been comparing and it looks like ridership has increased slightly. I would like to see an added route to the Spring Ave./Grogg Street area to assist the residents to Lakeview Gardens.

Alderwoman Sutherland said maybe we can take a bus field trip as board members to check out the routes.

Lynn told the board that the HUB located near University Estates will not be an issue because the area has security lights and is patrolled by the FPD. Mayor Rey said that he hopes this will increase ridership. This is going to be data driven.

Water Bill Updates were given by Tina West and Michelle Ballard:

Second Notices (See attachment) will be sent out using either the auto dialer or outsourcing. With the auto dialer as an option, there will be no software fee. The second notices would be color coded. Mayor Pro-Tem O'Garra asked what the time frame would be to update telephone numbers? Michelle & Tina said about three months or around October 1. Alderman Higgins asked would the second notices arrive before the late fees or cut offs? Mayor Rey recommended that the notices be sent out before cut offs. Ken stated that with using the auto dialer we would need to push back the cutoff date.

Mayor Rey recommended that we stick with paper starting July 1 and then switch to using the auto dialer as of October 1<sup>st</sup>.

Deposits (See Attachment)

A discussion was had about any complaints; reference the deposits and good payment history. Alderwoman Sutherland agreed that with bad credit the deposit should be \$150.00 with ½ down and the balance paid within 2 mos. Alderman Christian asked if there is an option for good credit? Mayor Pro-Tem said that he thinks it should be \$100.00 down and the next payment with the bill. Alderman Higgins said that he doesn't believe we should have a deposit plan. It was agreed that the water deposit be \$150.00 with \$75.00 down and the \$75.00 balance due the following month. Christian, Sutherland agreed and the tie breaker was Mayor Rey. Tina West recommended lowering the deposit to \$150.00 and collect it up front. Alderwoman suggested that we try it out for six months and come back and reevaluate. Tina said that she will generate the information for the monthly reports.

Smart City App was presented to the board by Carrie. Carrie stated that the cost for the app would be a \$3,000 implementation process fee as a one time set up fee. The department heads would split the cost of \$250.00 per month by paying \$24.00 per month to offset the cost. Alderwoman Sutherland asked how safe the services would be and if it was in the budget? The answer was yes to both questions.

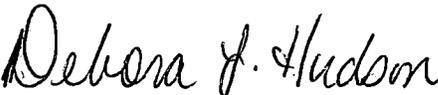
**Budget**

Ken presented the Revenue & Expenses Budget. (See attachment)

Alderman Christian asked how is it determined how much of an increase is given for additional duties? Ken said that the manager decides. Alderman Higgins said that we need to make a decision on whether we need to raise taxes.

A budget workshop was scheduled for May 29<sup>th</sup> at 6:00 p.m.

Mayor Rey made a motion to adjourn. The motion was made by Alderman Christian and it was moved and properly seconded by Mayor Pro-Tem O'Garra. The meeting adjourned at 9:20 p.m.

  
Debora J. Hudson  
Deputy Town Clerk

ATTEST:

  
Chris V. Rey

Mayor