

Town of Spring Lake  
Regular Meeting of the Board of Aldermen  
Municipal Building  
300 Ruth Street  
Spring Lake, NC 28390

February 13, 2012

**MINUTES**

7:00 p.m.

The Spring Lake Board of Aldermen held a regular scheduled meeting in the Grady Howard Conference Room of the Spring Lake Municipal Building with Mayor Chris V. Rey presiding.

**Board Members Present:** Mayor Pro Tem Napoleon Hogans  
Alderman James Christian  
Alderman Richard Higgins  
Alderman James O'Garra  
Alderwoman Fredricka Sutherland

**Others Present:**

Tommy Burns, Town Manager	John Jackson, Town Attorney
Byron Blumenfeld, Water Resource Manager	Allen Coats, Finance Director
Paul Hoover, Public Works Director	Troy McDuffie, Police Chief
T.J. McLamb, Fire Chief	Ken Metcalf, Recreation Director
Tina West, HR Director	Rhonda Webb, Town Clerk

**2. Invocation**

Alderwoman Sutherland gave the invocation.

**3. Pledge of Allegiance**

Mayor Rey led the meeting in the pledge of allegiance.

**4. Additions or Deletions to Agenda**

There were no additions or deletions to the agenda.

**5. Approval of Agenda**

The Board approved the agenda.

**Action:** The Board approved a motion to approve the agenda.

**Motion by:** Mayor Pro Tem Hogans

**Second by:** Alderwoman Sutherland

**Vote:** Unanimous

(A copy of the agenda is hereby incorporated by reference and made a part of these minutes – see attachment one.)

**6. Approval of Consent Items**

The Board approved the consent items:

- a. Minutes of the January 23, 2012 Regular Meeting

- b. Minutes of the January 30, 2012 Special Meeting
- c. Minutes of the February 6, 2012 Special Meeting
- d. Minutes of the February 7, 2012 Special Meeting
- e. Minutes of the February 8, 2012 Special Meeting
- f. Resolution (2012) 7, Accepting Report of Unpaid Taxes and Directing Tax Collector to Advertise Tax Liens

**Action:** The Board approved a motion to approve the consent items.

**Motion by:** Alderman Higgins

**Second by:** Alderman O'Garra

**Vote:** Unanimous

## **7. Public Forum**

No one spoke at the Public Forum.

## **8. Presentations**

### **a. Recognition of Projects Completed by Eagle Scout Candidate Joseph Hunter**

Mayor Rey recognized Joseph Hunter, Eagle Scout candidate, and presented him with an appreciation plaque for completing his approved Eagle Scout project.

### **b. Annual Report, Community Appearance Commission**

Ms. Regina Xadu, Spring Lake Community Appearance Commission Chairperson, provided the Board with an annual update of Appearance Commission activities for the year 2011. The Appearance Commission experienced some growing pains during the 2011 year but they are on tract and are planning several projects for the upcoming year. Ms. Xadu updated the Board on upcoming events. In 2011, they were able to host a successful fall clean up and decorated the "triangle" for Christmas.

### **c. Street Paving Requirements Update**

Mr. Hoover provided the Board with an update on the street paving requirements. He advised that an independent engineering firm assessed the streets. Their findings were consistent with what Mr. Hoover has been reporting to the Board over the past several years, which is that more than 50% of the streets in Spring Lake need to be repaired. Costs for paving continue to increase. In the last 9 months there has been a 9% increase. The estimated cost to repair the very poor, poor and fair streets is \$1,659,399. He asked the Board to consider funding this project and advised them that he will provide a more detailed presentation at their upcoming retreat.

There was a short discussion concerning the potholes in the Southwinds Plaza parking lot. It was clarified that is private property and the Town has no authority to make the owners fix the problems.

He also advised that an upcoming item (code amendment) on the agenda will help to address issues like these in the future should the Board approve the code amendment.

(A copy of the agenda memo and PowerPoint presentation is hereby incorporated by reference and made a part of these minutes – see attachment two.)

## **9. New Business**

### **a. Ordinance (2012) 1, Amend Chapter 34, Streets Sidewalks and Other Public Places**

Mr. Hoover presented a text amendment to the Town's Code of Ordinances adding standards for driveways. This will help with the pothole situation in Southwinds Plaza. The amendment will require existing and new commercial property owners to maintain their driveways to the standard they were required to meet when the property was developed. Mr. Hoover stated this amendment will allow for enforcement and provides for a penalty should the property owner fail to follow procedures and repair their property. This may be the needed incentive to make property owners keep their driveways repaired.

**Action:** The Board approved a motion to adopt Ordinance (2012) 1.

**Motion by:** Alderwoman Sutherland

**Second by:** Alderman Christian

**Vote:** Unanimous

(A copy of the agenda memo, current Chapter 34, proposed additions to Chapter 24, sample application, certification and appeal forms and Ordinance (2012) 1 is hereby incorporated by reference and made a part of these minutes – see attachment three.)

### **b. Ordinance (2012) 2, Amend Chapter 42, Zoning**

Mr. Scott, Cumberland County Planning Department, presented Ordinance (2012) 2 to re-adopt a text amendment to the zoning section of the Town's Code of Ordinances. This amendment was previously approved by the Board of Aldermen on July 25, 2011; however, due to processing time and the Code being codified, this amendment did not make it into the codification process and was left out of the newly adopted Code. He requested the Board to approve the amendment with the new code's chapter numbers.

**Action:** The Board approved a motion to adopt Ordinance (2012) 2.

**Motion by:** Alderman O'Garra

**Second by:** Mayor Pro Tem Hogans

**Vote:** Unanimous

(A copy of the agenda memo, current sections of Chapter 42 showing amendments and Ordinance (2012) 2 is hereby incorporated by reference and made a part of these minutes – see attachment four.)

### **c. Board to Consider Video Recording and Web Streaming Board Meetings**

Mayor Rey advised that citizens have been asking him about video recording the Board meetings and putting the video on the Town's web site. He suggested that the Board approve the purchase of video recording equipment and agree to record the meeting proceedings and upload them to the web site.

Alderman Christian offered to donate a tripod for use in this initiative.

Mayor Pro Tem Hogans requested that the Board consider bringing in a professional to assess the needs and make sure we are not just recording the back of people's heads. He stated that this is a great idea but wants to do it the right way and ensure presenters are captured as well as the Board

members. Mayor Rey advised that staff will ensure we do this the best way it can possibly be done and will bring back to the Board a proposed course of action. Alderwoman Sutherland clarified that the Board will be informed on how this will work prior to beginning the recording.

**Action:** The Board approved a motion to adopt Mayor Rey's suggestion and video tape the meetings.

**Motion by:** Alderman Higgins

**Second by:** Alderman O'Garra

**Vote:** Unanimous

**10. Adjournment.**

**Action:** There being no further business to come before the Board, the meeting was adjourned at 8:13 p.m.

**Motion:** Mayor Pro Tem Hogans

**Second by:** Alderman O'Garra

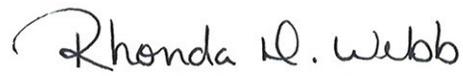
**Vote:** Unanimous

ATTEST:



Chris V. Rey  
Mayor



  
Rhonda D. Webb, MMC  
Town Clerk