

Town of Spring Lake
Board of Aldermen Special Meeting
Municipal Building
300 Ruth Street
Spring Lake, NC 28390

November 14, 2011

MINUTES

5:30 p.m.

The Spring Lake Board of Aldermen held a special meeting in the Grady Howard Conference Room of the Municipal Complex with Mayor Ethel T. Clark presiding.

Board Members Present: Mayor Pro Tem James O'Garra
Alderman James Christian (arrived at 6:04 p.m.)
Alderman Richard Higgins
Alderwoman Fredricka Sutherland

Alderwoman Debora Hudson resigned from the Board in October 2011.

Others Present: Tommy Burns, Town Manager
Allen Coats, Finance Director
T.J. McLamb, Fire Chief
Ken Metcalf, Recreation Director
Tina West, Human Resources Director
Rhonda Webb, Town Clerk

The purpose for this workshop was to discuss various recreation projects and for the Fire Department to update the Board on the needed improvements to their department.

(A copy of the agenda is hereby incorporated by reference and made a part of these minutes – see attachment one.)

1. Resolution (2011) 28, Bid Award, Mendoza Park PARTF Improvements.

Mr. Metcalf presented the bid results and requested that the Board approve Resolution (2011) 28 to award the bid for construction to Keystone Construction and for lighting to Tommy Lawrence Electric.

Action: The Board approved a motion to approve Resolution (2011) 28.

Motion by: Alderman Higgins

Second by: Mayor Pro Tem O'Garra

Vote: Unanimous

(A copy of the agenda memo, bid sheets and Resolution (2011) 28 is hereby incorporated by reference and made a part of these minutes – see attachment two.)

2. Budget Amendment, Recreation, Mendoza Park.

Mr. Coats presented budget amendment #2012.7 to reallocate original project budget to align with the bids received and to break out playground and park equipment from construction costs.

Alderman Higgins questioned if we have received any grant money yet and Mr. Coats advised that we have not. It was also clarified that we spend grant money first then the Town's money.

Action: The Board approved a motion to approve Budget Amendment 2012.7.

Motion by: Alderman Higgins

Second by: Mayor Pro Tem O'Garra

Vote: Unanimous

(A copy of the agenda is hereby incorporated by reference and made a part of these minutes – see attachment three.)

3. Resolution (2011) 29, LGC Application for Mendoza Park Loan.

Mr. Coats presented the resolution for the application for Mendoza Park loan. He stated that the annual debt payment should be approximately \$40,000 to \$45,000. He advised that we are paying off the ladder truck in the Fire Department and the land adjacent to the community center. Paying those items off will free up the funds to make this debt payment. The total amount that we are borrowing is \$368,450. Alderman Higgins clarified that this is half grant money and half loan money.

Action: The Board approved a motion to approve Resolution (2011) 29 with the correction in paragraph #5 from three cents to one cent per \$1,000 valuation.

Motion by: Alderman Higgins

Second by: Alderwoman Sutherland

Vote: Unanimous

(A copy of the agenda memo and Resolution (2011) 29 is hereby incorporated by reference and made a part of these minutes – see attachment three.)

4. Resolution (2011) 30, Mutzberg Property Transfer.

Mr. Metcalf advised that we are at a point where staff needs to be directed to continue the discussions concerning this property. Mr. Burns stated that one of the concerns raised is operations and maintenance of the property. Additionally, there are some provisions in the conveyance with which he is concerned. Alderman Higgins stated that he suspects at some point we will be required to take over the property. Mr. Burns advised access is a concern. Alderman Higgins is concerned about the extra burden on the Recreation Department. He asked if we agree to approve this, can we sit on this for a period of time and it was clarified that we can.

Action: The Board approved a motion to approve Resolution (2011) 30.

Motion by: Alderwoman Sutherland

Second by: Alderman Higgins

Vote: Unanimous

(A copy of the agenda memo, Property General Warranty Deed, Deed Transfer Fee page, Conservation Easement, Mutzberg Property Map, Easement Survey Map and Resolution (2011) 30 is hereby incorporated by reference and made a part of these minutes – see attachment four.)

5. Presentation, Aquatic Center and Splash Pad.

Mr. MacConnell provided the Board with a PowerPoint presentation which included benefits of having an aquatic center, the location and design. Mr. Metcalf reviewed the presentation with the Board and gave them an estimated cost of \$1,271,270.

Alderman Higgins questioned if we could pick and choose as we could afford items and Mr. Metcalf advised that we could. Alderman Higgins stated that even if he had the money to spend to purchase this today, he would need to know how much it would cost to operate an aquatic center because that would be a yearly expense that would have to be added onto the estimate that was given. He stated that he has no problem going forward with discussions on this item and gathering public input. Mayor Pro Tem O'Garra questioned if we could refinance the Community Center and save money and it was determined that since we used USDA we probably would not get a better

rate. Mr. Burns stated that we have other projects that require attention and we are not going to be able to do all the projects that we would like to. He stated that we will need to prioritize.

Alderman Christian arrived during the discussion on this item.

Action: The Board approved a motion to further consider this project.

Motion by: Alderman Higgins

Second by: Mayor Pro Tem O'Garra

Vote: Unanimous

(A copy of the agenda memo, recommendation from the Recreation Advisory Committee and PowerPoint Presentation is hereby incorporated by reference and made a part of these minutes – see attachment five.)

6. Discussion, Ruth Street Area Park Facility.

Mr. Metcalf requested that the Board consider formally dedicating the fragmented recreation areas on Ruth and Elizabeth Streets (tennis courts, basketball courts, Recreation Center, Senior Center, etc.) into one park.

Action: The Board approved a motion to dedicate these areas as one park to be named at a future time.

Motion by: Alderwoman Sutherland

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda memo, background sheet and Recreation Advisory Committee's recommendation is hereby incorporated by reference and made a part of these minutes – see attachment six.)

7. Board Consideration of Public Input Meetings.

It was the consensus of the Board to hold public input meetings in the spring of 2012.

8. Presentation, Fire Department Improvements.

Chief McLamb offered the Board an overview of the improvements that are needed in the Fire Department. He explained some of the renovations that he would like to make in the department. Some of the ideas he has will require an engineer or architect to create plans. He advised that Total Systems Heating and Air is donating some radiant style heaters to say thank you to the fire department for helping his wife during an emergency. The only cost the Fire Department will incur is for the labor. He advised that the paint that is peeling from the ceiling will cost approximately \$8,000 to repair. The bathroom is not conducive to male and female use. A leak in the roof needs to be repaired before the ceiling is painted. The day room is not large enough to accommodate everyone. There is a need to cover several pieces of apparatus that now are parked in the weather. He proposed a metal building to house the apparatus.

Alderwoman Sutherland stated that we need to move on some of these items. Chief McLamb stated that the roof and ceiling need to be fixed first. She apologized for it taking so long for the Board to take interest in the Fire Department. Mr. Burns added that we have some of the best equipment around but it does little good if you do not have a way to take care of it.

Mayor Clark requested something in writing for the Board to approve to get the ball rolling on the

immediate needs.

Alderman Higgins asked if there are any grants available for the Fire Department and Chief McLamb advised that the AFG grant is closed for this year. The next one coming along is the Safer Grant which is for personnel. Mr. Burns advised that there is a Community Facilities Program that may be available to us. Alderman Higgins requested that we check into any grants that may be available to us.

Alderwoman Sutherland thanked Chief McLamb for the great job that the Fire Department does.

(A copy of the agenda memo, list of repairs, PowerPoint picture presentation and estimate sheet is hereby incorporated by reference and made a part of these minutes – see attachment seven.)

Action: There being no further business to come before the Board, the meeting was adjourned at 6:39 p.m.

Motion: Alderwoman Sutherland

Second by: Mayor Pro Tem O'Garra

Vote: Unanimous

Rhonda D. Webb
Rhonda D. Webb, MMC
Town Clerk



ATTEST:

Ethel T. Clark

Ethel T. Clark
Mayor