

Town of Spring Lake
Regular Meeting of the Board of Aldermen
Municipal Building
300 Ruth Street
Spring Lake, NC 28390

September 26, 2011

MINUTES

7:04 p.m.

The Spring Lake Board of Aldermen held a regular scheduled meeting in the Grady Howard Conference Room of the Spring Lake Municipal Building with Mayor Ethel T. Clark presiding.

Board Members Present: Mayor Pro Tem James O'Garra
Alderman James Christian
Alderman Richard Higgins
Alderwoman Debora Hudson
Alderwoman Fredricka Sutherland

The Town Attorney, John Jackson was absent.

Others Present:

Tommy Burns, Town Manager	Byron Blumenfeld, Water Resource Manager
Allen Coats, Finance Director	Paul Hoover, Public Works Director
Troy McDuffie, Police Chief	TJ McLamb, Fire Chief
Ken Metcalf, Recreation Director	Tina West, HR Director
Rhonda Webb, Town Clerk	

2. Invocation

Alderman Higgins gave the invocation.

3. Pledge of Allegiance

Mayor Clark led the meeting in the pledge of allegiance.

4. Additions or Deletions to Agenda

The Board added a discussion on a Candidates Open Forum to the agenda as item 8j.

Action: The Board approved a motion to add a discussion on a candidates open forum to the agenda.

Motion by: Alderman Christian

Second by: Alderwoman Sutherland

Vote: Unanimous

5. Approval of Agenda

The Board approved the agenda as amended.

Action: The Board approved a motion to approve the agenda.

Motion by: Alderman Higgins

Second by: Alderwoman Sutherland

Vote: Unanimous

(A copy of the agenda is hereby incorporated by reference and made a part of these minutes – see attachment one.)

6. Approval of Consent Items

The Board approved the consent items:

- a. Minutes of the September 12, 2011 Workshop
- b. Minutes of the September 12, 2011 Regular Meeting
- c. Correction to Page 3 of the August 8, 2011 Minutes

Action: The Board approved a motion to approve the consent items.

Motion by: Alderwoman Sutherland

Second by: Alderman Higgins

Vote: Unanimous

7. Public Forum

No one spoke at the public forum.

8. New Business

a. Resolution (2011) 20, Acknowledgement of Proposed Overpass

Mr. Burns presented the proposed changes to the overpass earlier this evening at a workshop. He requested that the Board approve Resolution (2011) 20 acknowledging the proposed changes.

Action: The Board approved a motion to approve Resolution (2011) 20.

Motion by: Alderman Higgins

Second by: Mayor Pro Tem O'Garra

Vote: Unanimous

(A copy of the agenda memo and Resolution (2011) 20 is hereby incorporated by reference and made a part of these minutes – see attachment two.)

b. Community Appearance Commission Appointments

Ms. Webb requested that the Board re-appoint Ms. Hogans to the Appearance Commission and appoint Ms. DeLois Borders to a first term on the Appearance Commission.

Action: The Board approved a motion to appoint Ms. Hogans and Ms. Borders to the Appearance Commission to serve a three-year term, expiring September 30, 2014.

Motion by: Mayor Pro Tem O'Garra

Second by: Alderman Higgins

Vote: Unanimous

(A copy of the agenda memo and applications for appointment is hereby incorporated by reference and made a part of these minutes – see attachment three.)

c. Resolution (2011) 24, Governor's Highway Safety Program Grant, Traffic Officer

d. Resolution (2011) 25, Governor's Highway Safety Program Grant, Check Point Equipment

Chief McDuffie advised that this Resolution is for approval of what he presented to the Board at their last meeting. He corrected information that he gave the Board at the last meeting and stated

that this grant will require a 30% match by the Town. Previously he mistakenly advised that there was no Town match on the grant. This Resolution also meets the Governor's Highway Safety Program requirement to approve each year's funding. Mayor Clark inquired about who should be listed on the Resolution as being authorized to file and Chief McDuffie advised that he would get clarification from the State. Alderwoman Sutherland inquired about the deadline and Chief McDuffie advised that the first week in October is the deadline. It was clarified that the Town's match is \$20,773.00 which is what is on Resolution (2011) 24. He further clarified that the Police Department applied for additional funds and the Governor's Highway Safety Program tied the additional funds into an existing grant which makes it confusing.

Action: The Board approved a motion to adopt Resolution (2011) 24 subject to clarification on who is authorized to file on behalf of the Governing Body.

Motion by: Alderman Higgins

Second by: Mayor Pro Tem O'Garra

Vote: Unanimous

(A copy of the agenda memo and Resolution (2011) 24 is hereby incorporated by reference and made a part of these minutes – see attachment four.)

Chief McDuffie advised that this Resolution is also something that he presented to the Board at their last meeting. It was clarified that these grants are State grants that are funded by the Federal Highway Program.

Action: The Board approved a motion to adopt Resolution (2011) 25 subject to clarification on who is authorized to file on behalf of the Governing Body.

Motion by: Alderwoman Hudson

Second by: Mayor Pro Tem O'Garra

Vote: Unanimous

(A copy of the agenda memo and Resolution (2011) 25 is hereby incorporated by reference and made a part of these minutes – see attachment four.)

e. Budget Amendment 2012.2, Stormwater

Mr. Coats requested the Board's approval for Budget Amendment 2012.2 to transfer funds from the Stormwater Fund to the Stormwater Odell Road Project Fund to fund the construction phase of this project. Mayor Clark clarified that we are appropriating the total cost of the project from Fund Balance in the Stormwater Fund.

Action: The Board approved a motion to approve Budget Amendment 2012.2.

Motion by: Alderwoman Sutherland

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda memo, project description and Budget Amendment 2012.2 is hereby incorporated by reference and made a part of these minutes – see attachment five.)

f. Budget Amendment 2012.3, Stormwater

Mr. Coats requested the Board approve Budget Amendment 2012.3 to transfer funds from the Stormwater Fund to the Stormwater Odell Road Project Fund for project construction, including a contingency fund in the amount of 10% of the bid amount. This Budget Amendment puts the money in the Capital Project Fund.

Action: The Board approved a motion to approve Budget Amendment 2012.3.

Motion by: Alderwoman Sutherland

Second by: Alderman Higgins

Vote: Unanimous

(A copy of the agenda memo, bid list and Budget Amendment 2012.3 is hereby incorporated by reference and made a part of these minutes – see attachment six.)

g. Budget Amendment 2012.4, Police Department

Mr. Coats requested the Board's approval for Budget Amendment 2012.4 to budget grant funds received from the Governor's Highway Safety Program for the purchase of supplies and equipment to be utilized at safety check points. This Budget Amendment goes along with the item that the Police Chief briefed the board on earlier.

Action: The Board approved a motion to approve Budget Amendment 2012.4.

Motion by: Alderman Higgins

Second by: Mayor Pro Tem O'Garra

Vote: Unanimous

(A copy of the agenda memo and Budget Amendment 2012.4 is hereby incorporated by reference and made a part of these minutes – see attachment seven.)

h. Budget Amendment 2012.5, Police Department

Mr. Coats requested the Board's approval for Budget Amendment 2012.5 to budget grant funds received from the Governor's Highway Safety Program for the purchase of a digital camera and a pole mounted radar system and to establish the budget for the second year of the three-year grant program as required by the granting agency. This Budget Amendment supports the item that the Police Chief advised earlier was an existing grant that new grant money was tacked onto.

Action: The Board approved a motion to approve Budget Amendment 2012.5.

Motion by: Mayor Pro Tem O'Garra

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda memo and Budget Amendment 2012.5 is hereby incorporated by reference and made a part of these minutes – see attachment eight.)

i. Budget Amendment 2012.6, Police/Fire Departments

Mr. Coats requested the Board's approval for Budget Amendment 2012.6 to budget insurance proceeds received last year from lightning damage to the public safety server. The Budget Amendment appropriates Fund Balance because the insurance proceeds were received in last year's budget. The server houses the Town's files from both the Police and Fire Departments.

There was a discussion concerning how the Town handles computers for office personnel.

Action: The Board approved a motion to approve Budget Amendment 2012.6.

Motion by: Mayor Pro Tem O'Garra

Second by: Alderman Higgins

Vote: Unanimous

(A copy of the agenda memo and Budget Amendment 2012.6 is hereby incorporated by reference and made a part of these minutes – see attachment nine.)

j. Candidate Open Forum

Alderman Christian requested a candidate forum for all candidates running for office prior to the election. He suggested that Fayetteville State or Methodist College Political Science Department may be interested in facilitating this event. Mayor Clark offered to speak with the Spring Lake Chamber of Commerce to see if they would help facilitate this event. It was the Board's consensus to proceed as discussed.

9. Adjournment.

Action: There being no further business to come before the Board, the meeting was adjourned at 7:39 p.m.

Motion: Alderman Higgins

Second by: Mayor Pro Tem O'Garra

Vote: Unanimous



Rhonda D. Webb

Rhonda D. Webb, MMC
Town Clerk

ATTEST:

Ethel T. Clark

Ethel T. Clark
Mayor